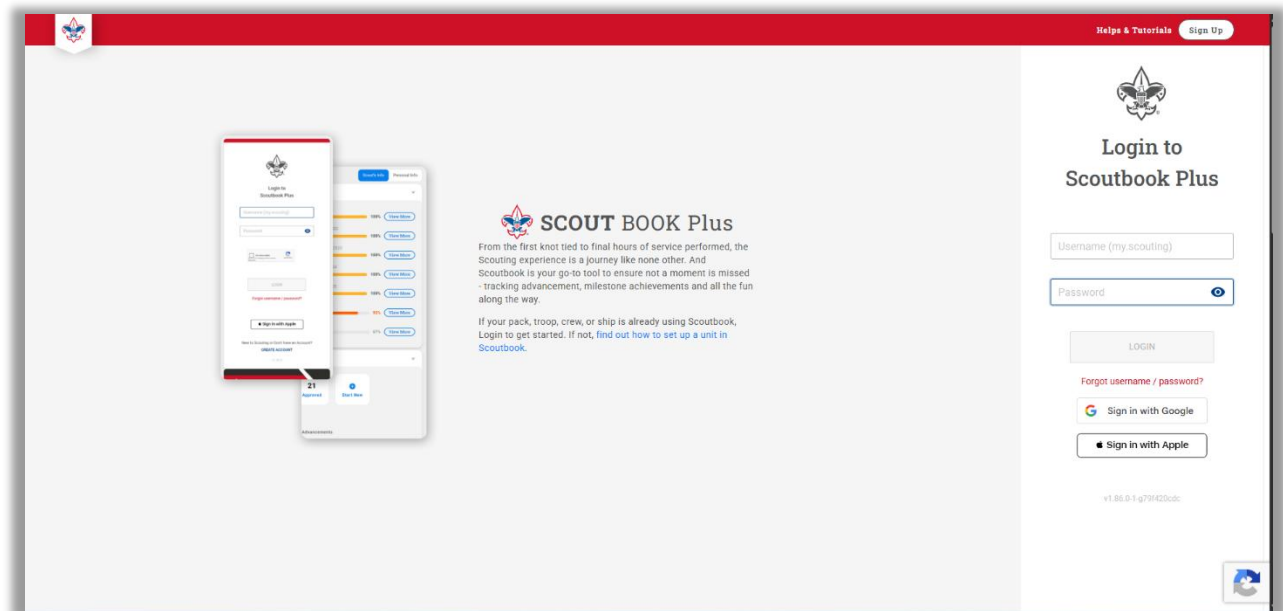


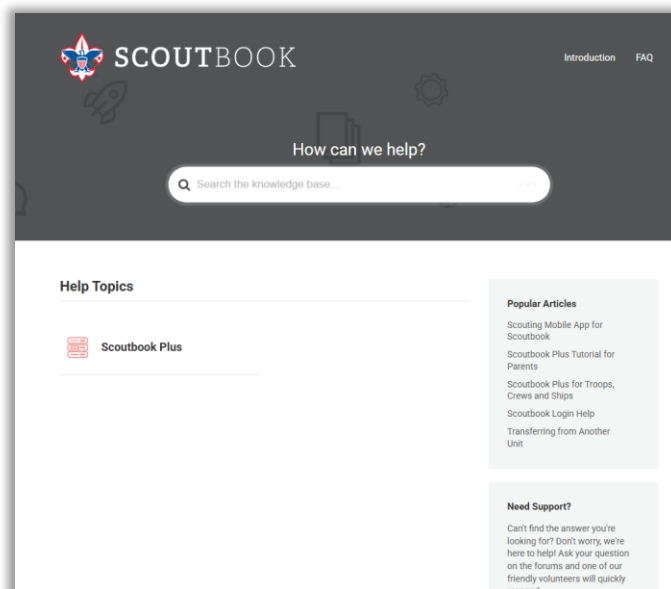
Scoutbook+ Help Guide

Scoutbook+ is a tracking tool used to track Advancements, Activity logs, payment logs, and other useful data. It can be accessed by navigating to <https://advancements.scouting.org> and logging in using your My.Scouting username and password.

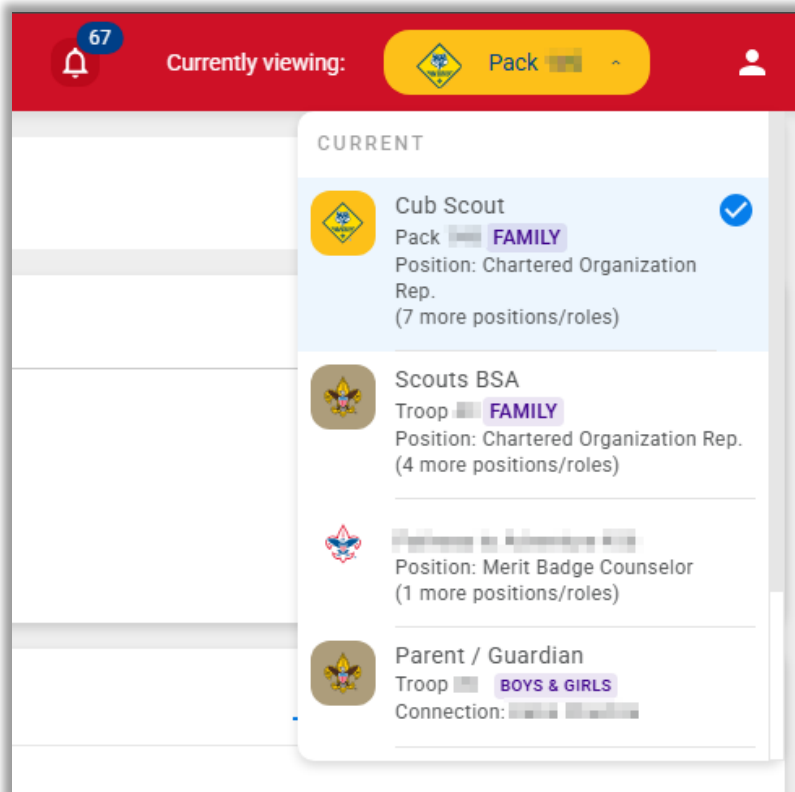
If you do not have a Scoutbook+ or My.Scouting account, you can click Sign Up to navigate to the BeAScout website to begin an online registration application.



You can also click Help & Tutorials at the top right corner to navigate to the forums for assistance.



After logging in, you will be taken to the opening page. This page is based off of your positions in the Unit, District, Council, or as a Parent. You can navigate to another Unit/position by clicking the menu in the upper right corner where it lists the Organization and then click on another position/organization.



Choosing the position/organization will take you to certain parts of the site. Choosing a Unit registration will take you to the roster. Choosing a District/Council position will take you to the Unit search. If it is a Merit Badge Counselor registration, it will take you to the MBC dashboard. Clicking a Parent/Guardian role will take you to your youth's profile page.

You can also hover over the X more positions/roles (x is the number of positions) and it will show you the other positions you hold in that organization.

The roster view will show you the unit information such as Unit number, Charter Organization information, Council, and District. It will also show you a list of all Youth and Adults in the Unit.

Scoutbook Plus Roster

Scoutbook Plus Help: For help and tutorials in using Scoutbook Plus, click [here](#). To keep up to date with the latest improvements, click [here](#).

My Organization

Troop 1 American Legion Patrol BOYS

Council: Santa Barbara

District: Soaring Eagle

Chartered Organization: American Legion Post 101

Roster Advancements

Transfer Member Import File

Search by Name or Member ID

	Name	Member ID	Type	Age	Last Rank Approved	Patrol	Position	Renewal Status	Dropping	Expiration Date
☐	John Doe	123456789	YOUTH	12	Scout	Unassigned	Youth Member	Current	☐	31/12/2026
☐	Jane Smith	987654321	YOUTH	15	Tenderfoot	Fox	Youth Member	Current	☐	31/01/2027
☐	Michael Brown	112233445	YOUTH	15	Tenderfoot	Fox	Youth Member	Current	☐	31/12/2026
☐	Patricia White	556677889	YOUTH	15	Tenderfoot	Fox	Youth Member	Current	☐	28/02/2027
☐	Robert Green	135792468	YOUTH	12	Scout	Fox	Youth Member	Current	☐	31/12/2026
☐	Zachary Murphy	136302929	YOUTH	14	Second Class	Fox	Youth Member	Current	☐	31/12/2026

You will be able to see Youth Name, Member ID, Age, Last Rank Approved, Patrol/Den, Position, Renewal Status, Dropping Status, and Expiration date. You can sort the list by clicking the on any of the tabs at the top in red. You can also use the Transfer Member button to review instructions on transfers. Or, if you have the right roles, you have the Import File button to import advancement data.

Clicking Import File will show the following pop-up.

Import File

For units working with 3rd party application vendors (i.e. Troopmaster, Packmaster, etc.), be sure to talk with your vendor on how to produce a file from their product for upload. We do not accept imports from Blackpug. For additional assistance click [here](#).

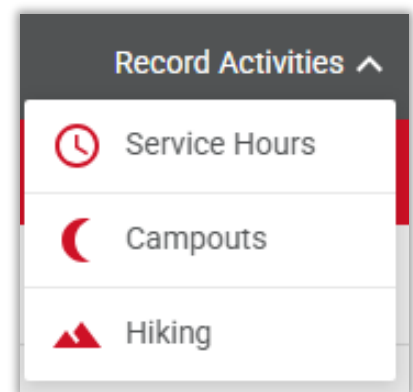
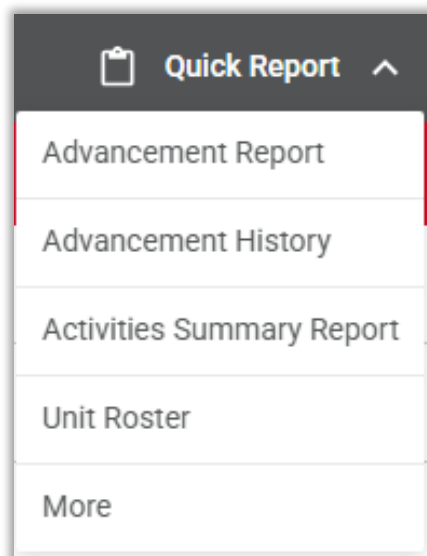
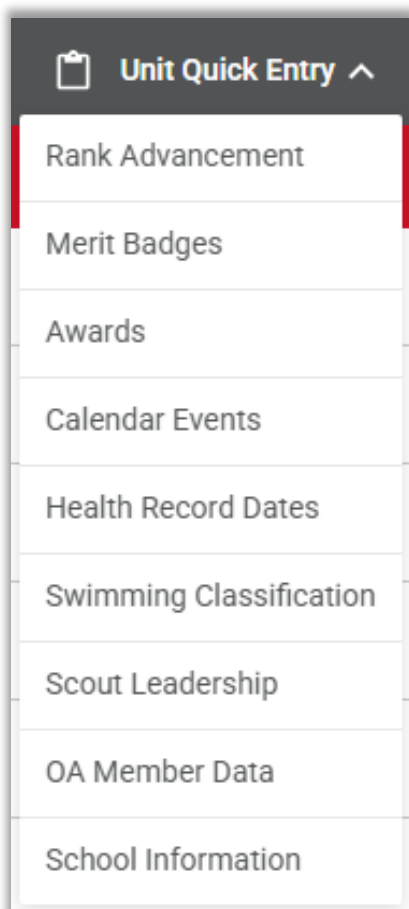
Only one (1) file can be imported at the time
Drag txt File here
or
[BROWSE](#)

You can also use the buttons in the gray bar to the left to make changes to the Unit.

Unit Quick Entry can be used to quickly add advancement data, events, health records, swimming, leadership, OA Member data, and School information for multiple youth at once.

Quick Reports allow you to run common reports.

Activities allow you to quickly add new activities for youth and adults.



Clicking the Rank, Merit Badge/Adventure, or Award options under Quick Entry will show the following page. It lists Scouts on the left and requirements on the right. Ineligible Scouts show at the bottom of the list. Usually Scouts are ineligible because they already earned that item.

The screenshot shows the 'Merit Badge Information' page. At the top, there's a header with 'Merit Badge Information' and buttons for 'Single Merit Badge' and 'Multiple Merit Badges'. Below this is a form to 'Select a Merit Badge' (currently set to 'American Business') and 'Select a version' (currently set to 'Current - 2019'), with an 'Apply' button. The main content is split into two columns. The left column, 'Advancement Information', shows a list of scouts with their names, ranks, and merit badge status (e.g., 'Scout', 'Tenderfoot', 'Second Class', 'Scout'). The right column, 'Merit Badge Requirements', shows the requirements for the 'American Business' badge, including a list of requirements (1a, 1b, 1c, 1d, 2a) and a 'Select all' checkbox.

You will need to choose the items and version before the scouts or requirements display.

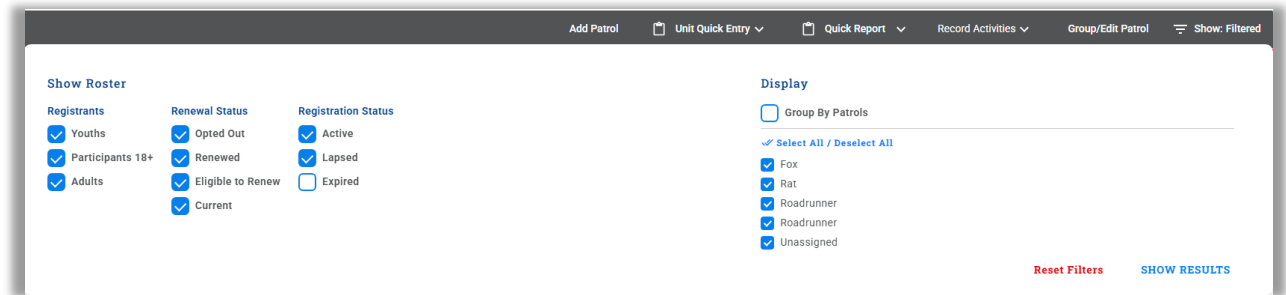
If you click Scout Leadership, you will see the following page.

The screenshot shows the 'Scout Leadership' page. It has a search bar at the top with the text 'Search by Name or Member ID'. Below the search bar is a table with columns: Name, Position(s), Start Date, End Date, and Approved. The table lists several scouts, all with 'No leadership position' and 'Approved' status. Each row has an 'Add Position' button. The first row has a dropdown menu for 'Select a Position' and a date picker for 'Start Date' (set to 9/15/26).

Name	Position(s)	Start Date	End Date	Approved
[Scout Name]	Select a Position	9/15/26		Approved
[Scout Name]	No leadership position			Approved
[Scout Name]	No leadership position			Approved
[Scout Name]	No leadership position			Approved
[Scout Name]	No leadership position			Approved
[Scout Name]	No leadership position			Approved
[Scout Name]	No leadership position			Approved
[Scout Name]	No leadership position			Approved
[Scout Name]	No leadership position			Approved

You can click Add Position which will allow you to choose a position, add a start/end date. You can use the + button to add more than one position.

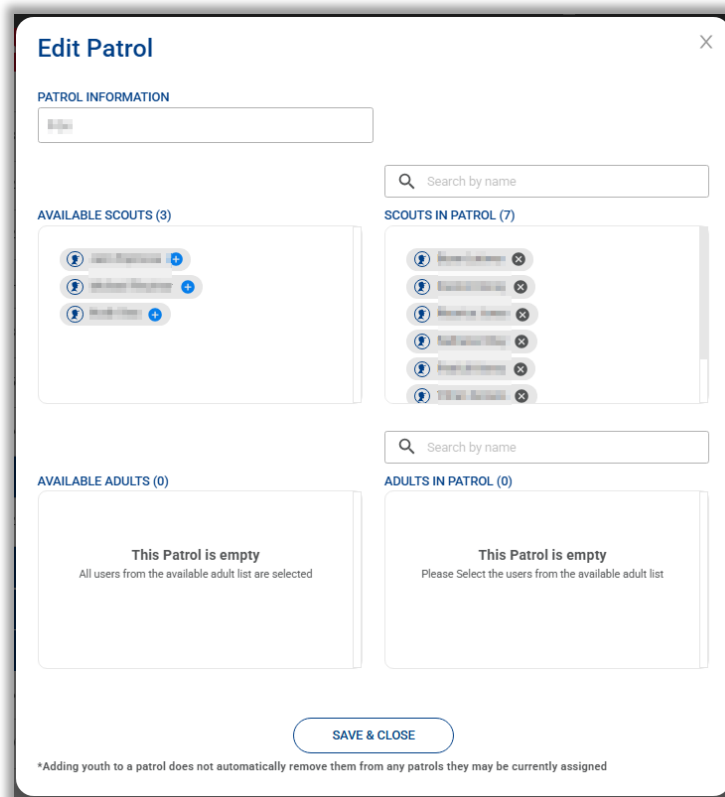
You can filter the roster using the filter button to change the roster to see exactly who you want to see.



The screenshot shows the Scoutbook+ filter menu. At the top, there is a navigation bar with links: Add Patrol, Unit Quick Entry, Quick Report, Record Activities, Group/Edit Patrol, and Show: Filtered. Below this, the filter menu is divided into three sections: Registrants, Renewal Status, and Registration Status. Each section has a list of checkboxes with blue checkmarks indicating they are selected. The Registrants section includes Youths, Participants 18+, and Adults. The Renewal Status section includes Opted Out, Renewed, Eligible to Renew, and Current. The Registration Status section includes Active, Lapsed, and Expired. To the right of these sections is a Display section with a checkbox for Group By Patrols, which is currently unchecked. Below this is a link for Select All / Deselect All, followed by a list of checkboxes for positions: Fox, Rat, Roadrunner, Roadrunner, and Unassigned. At the bottom right of the filter menu are two buttons: Reset Filters and SHOW RESULTS.

These are the default settings for filters. You can change them, but you must always use Show Results for the filters to take effect. You can also click Reset Filters to change the settings back.

If you use the Group by Patrol/Den button in the filter menu or on the gray bar, you will see that everyone in the roster is listed under their respective Patrols or Dens. From here, you can edit the Den/Patrol to make changes.



The screenshot shows the Edit Patrol form in Scoutbook+. The form is titled "Edit Patrol" and has a close button (X) in the top right corner. It is divided into four main sections: PATROL INFORMATION, AVAILABLE SCOUTS (3), SCOUTS IN PATROL (7), and AVAILABLE ADULTS (0). The PATROL INFORMATION section has a text input field. The AVAILABLE SCOUTS (3) section shows three scout cards with their names and a plus button to add them to the patrol. The SCOUTS IN PATROL (7) section shows seven scout cards with their names and a minus button to remove them from the patrol. The AVAILABLE ADULTS (0) section shows a message: "This Patrol is empty. All users from the available adult list are selected." The ADULTS IN PATROL (0) section shows a message: "This Patrol is empty. Please Select the users from the available adult list." At the bottom of the form is a button labeled "SAVE & CLOSE". Below the button is a footnote: "*Adding youth to a patrol does not automatically remove them from any patrols they may be currently assigned".

Clicking the + button will add a person and clicking the X will remove them. You must save to finish editing.

If you have advancements that you need to Approve, Purchase, or Award, you can do so using the Advancement Tab above the roster. You will see a red dot next to Advancements if there are items that require attention.

The screenshot shows the 'Advancements' tab in the Scout Shop interface. At the top, there are tabs for 'To Record', 'To Approve' (selected), 'To Purchase', 'To Award', 'Awarded', and 'History'. A red dot is next to the 'Advancements' tab. Below the tabs, there are sections for 'Ranks', 'Merit Badges', 'Awards', and 'Requirements' (with a red dot and the number 26). A search bar labeled 'Search by Name or Member ID' is present. The main table has columns for 'Name', 'Member ID', 'Description', and 'Date'. The table lists several items for 'Zachary Murphy' (Member ID 136302829) under the 'First Class' rank. Each item has a checkbox and a 'Marked Completed by Quincy Brown' status. The items are: 1a - Since joining Scouts BSA..., 1b - Explain the potential imp..., 2a - Help plan a menu for one..., 2b - Using the menu planned in..., and 2c - Show which pans, utensils... The completion dates are 10/25/2024, 06/28/2023, 08/10/2024, 08/10/2024, and 08/10/2024 respectively.

Name	Member ID	Description	Date
Zachary Murphy	136302829	Ranks	
☐ Zachary Murphy	136302829	1a - Since joining Scouts BSA...	10/25/2024
☐ Zachary Murphy	136302829	1b - Explain the potential imp...	06/28/2023
☐ Zachary Murphy	136302829	2a - Help plan a menu for one...	08/10/2024
☐ Zachary Murphy	136302829	2b - Using the menu planned in...	08/10/2024
☐ Zachary Murphy	136302829	2c - Show which pans, utensils...	08/10/2024

In To Approve and To Award, you will see sections for each item. If something is listed in the tab, you will see a red indicator with an number of items. You can click it to expand the tab. You will need to check each youth to take the action.

After items are approved, they will then be sent to the Needs Purchasing tab. From there, you can check the box next to an item and add it to a Purchase Order. These are taken to the Scout Shop so that you can buy the applicable item to give to the youth at an Award ceremony.

The screenshot shows the 'Advancements' tab in the Scout Shop interface, specifically the 'To Purchase' tab. It displays three steps of the purchase order process. Step 1: 'Check items and add to a purchase order (your shopping list). A purchase order must be open in Step 2 to add items.' Step 2: 'Take purchase order to local Scout Shop and obtain items. (Emailing your purchase order to your Scout Shop in advance may enable staff to pull your items ahead and can save you time. Just be sure to follow up with a phone call to make sure they received your order.)' Step 3: 'When you receive your items, close your purchase order. Those items will be listed with their POID in "To Award" tab.' The interface includes a search bar, a table with columns for 'Name', 'Member ID', 'Item', 'Description', and 'Completion Date', and buttons for 'View Order' and 'Close Order'. The status is 'Open' and the purchase order number is #16. The creation date is 2025-08-15 and the total items are 28.

Step 1
Check items and add to a purchase order (your shopping list). A purchase order must be open in Step 2 to add items.

Step 2
Take purchase order to local Scout Shop and obtain items. (Emailing your purchase order to your Scout Shop in advance may enable staff to pull your items ahead and can save you time. Just be sure to follow up with a phone call to make sure they received your order.)

Step 3
When you receive your items, close your purchase order. Those items will be listed with their POID in "To Award" tab.

Status: Open Purchase order #16
Created: 2025-08-15 Total Items: 28

View Order Close Order

You can click View Order to see your open purchase order. If you have already purchased the items, you can click Close Order. This will send that purchase order to the Closed Purchase order list. To view closed purchase orders, you can click View Closed Orders.

Closed Purchase Orders		
Status: Closed	Purchase order #1	View Order
Created: 2025-03-25	Total items: 24	
Status: Closed	Purchase order #9	View Order
Created: 2025-02-04	Total items: 6	
Status: Closed	Purchase order #9	View Order
Created: 2024-12-15	Total items: 7	
Status: Closed	Purchase order #96	View Order
Created: 2024-10-08	Total items: 1	
Status: Closed	Purchase order #9	View Order
Created: 2024-08-23	Total items: 26	

From the Purchase Order, you can view the items with prices and SKU numbers.

Return to Advancements					
Status: Open					
Purchase order #1001457					
Download CSV					
Quantity	SKU	Item Name	Members	Unit Price	Total Price
1	659945	American Cultures	View Order	\$ 3.99	\$ 3.99
4	659234	Archery	View Order	\$ 3.59	\$ 14.36
2	659232	Art	View Order	\$ 3.59	\$ 7.18
2	659250	Astronomy	View Order	\$ 3.99	\$ 7.98
2	659973	Basketry	View Order	\$ 3.99	\$ 7.98
1	657459	Citizenship in the Community	View Order	\$ 3.99	\$ 3.99
1	657501	Climbing	View Order	\$ 3.99	\$ 3.99
1	659835	American Indian Culture	View Order	\$ 3.99	\$ 3.99
1	659239	Lifesaving	View Order	\$ 3.59	\$ 3.59
4	659803	Pottery	View Order	\$ 3.99	\$ 15.96
Total 28 items					
Generated by Scoutbook Plus					
Close Order					
Download Purchase Order (In-Store)					
Add to Scoutshop.org Cart (Online)					
Advancement Report					
SAVE CANCEL					
*The option to make an online purchase is only available for OPEN Purchase Orders. After					

You can also Add the items to an online shopping cart for the online Scout Shop.

You can download the Advancement Report to take to the Scout Shop and you can print Pocket Certificates for Merit Badges, Adventures, and Ranks.

ADVANCEMENT REPORT
(PULK, TROOP, COUNCIL, BSA)
BSA REPORT OF AWARD

Unit: No: **0001** District:

Leader: Address:

City: State: Zip:

Expiration date of unit: **12/31/2026** Date awards needed:

Date this report forwarded to council service center:

FOR COUNCIL SERVICE CENTER USE ONLY

Report received:

Certificate issued:

Mailed or issued to:

Date mailed:

Record posted:

1. Advancement procedure:
Pulks: After all advancement reports are received from den leaders, this form is completed for the entire pack.
Troops: All Scouts who are ready for advancement appear before a board of review composed of at least three members. An advancement report must be sent to the council service center promptly following each board of review if advancement is not reported electronically. This report must be signed by at least two members of the board of review, including the chairman.
Den and Troop: Den and Troop leaders should give their advancement applications to their Advisor or Reporter who, in turn, takes them to the unit or ship committee for approval, then prepares, signs, and forwards this advancement report to the council service center.
Only BSA-approved units (including non-charter units) can be awarded advancement. Eagle Scout candidates must be registered throughout the time they are working on advancement requirements, but need not be registered thereafter or when their board of review is conducted.
It is to name and only one advancement award or merit badge in each line, but list all of one member's advancement accomplishments.
The pack, troop, crew, or ship advancement committee members should interview youth members who are not advancing. List these individuals' names on the bottom of the form.
No Scout BSA advancement may be earned by a Scout, Venturer, or Sea Scout who has reached the age of 18.
Venturers may earn Venturing advancement and Sea Scouts may earn Sea Scouting advancement through age 20.

To: Council Advancement Committee
I certify that the following record of advancement is correct and that it meets the standards and requirements of the Boy Scouts of America.

For Boards of Review: Two additional signatures are required, plus the date the board of review was held.

Board of Review Date:

Report	Name	Merit Badge, Rank, or Award	Date	Name	Merit Badge, Rank, or Award	Date
1.		Merit Badge - Archery	08/13/2025	19.	Merit Badge - Citizenship in the Community	08/13/2025
2.		Merit Badge - Scouting	08/13/2025	20.	Merit Badge - Weather	08/13/2025
3.		Merit Badge - Programming	08/13/2025	21.	Park - Second Class	08/13/2025
4.		Merit Badge - Swimming	08/13/2025	22.	Merit Badge - Pottery	08/13/2025
5.		Merit Badge - Archery	08/13/2025	23.	Park - Scout	08/13/2025
6.		Merit Badge - Archery	08/13/2025	24.	Merit Badge - Archery	08/13/2025
7.		Merit Badge - Pottery	08/13/2025	25.	Merit Badge - Citizenship	08/13/2025
8.		Merit Badge - Swimming	08/13/2025	26.	Merit Badge - Swimming	08/13/2025
9.		Park - Scout	08/13/2025	27.	Merit Badge - Pottery	08/13/2025
10.		Merit Badge - American Culture	08/13/2025	28.	Park - Second Class	08/13/2025
11.		Merit Badge - American Indian Culture	08/13/2025	29.		
12.		Merit Badge - Pottery	08/13/2025	30.		
13.		Merit Badge - Scouting	08/13/2025	31.		
14.		Merit Badge - Archery	08/13/2025	32.		
15.		Merit Badge - Art	08/13/2025			
16.		Merit Badge - Archery	08/13/2025			
17.		Merit Badge - Scouting	08/13/2025			
18.		Merit Badge - Art	08/13/2025			

Youth interviewed who are not advancing

Total different youth: **7** Qualified for **28** awards

BSA BSA
34402 170-02-21-1
2019 Printing

Print Pocket Certificates

Save time and have Scoutbook+ fill out your pocket certificates for your merit badges. Scoutbook+ can generate a PDF that you can print on official BSA SKU #654936 sheets. Always test print on a blank piece of paper first to verify orientation and compatibility with your sheets.

When printing choose the no resizing option and DO NOT select FIT TO PAGE

☐ Include Date Earned ☐ Include E-Signature

Print Certificate

If you click Print Blue Card, you can print all blue cards for started merit badges. Once you make your selections, you will be presented with a pop-up to make your selections before printing.

Scoutbook Plus Blue Card Bulk Print

Filter Blue Cards

Select Scouts:

Select Merit Badges:

Select Status:

DATE CREATED BETWEEN: From To

OR

DATE COMPLETED BETWEEN: From To

APPLY

Results (92)

☐ ☐ ☐

Print Blue Cards

Use this page to print out the Application for Merit Badge blue cards on the 3 part sheets or on blank paper. When printing make sure the Fit to page option is not selected

PRINT SPECIFICATIONS

☐ Print on plain 8.5" x 11" paper

☒ Use SKU #649857

☐ Use SKU #661944

☐ Show Unit Leader Signature (Helpful Hint: Signature will display if unit leader discussed the merit badge with the youth and recorded in Scoutbook Plus)

☐ Show MBC Signature (Helpful Hint: Signature will display if merit badge

If you click the name of a Scout, you will be taken to their profile. Here, you can view their Name, Registration Status, MemberID, Join Date, Relationships, Leadership History (Positions of Responsibility), Ranks, Merit Badges/Adventures, Awards, Activity Logs, Payment Logs, and some Reports.

You can hover over the status of an advancement to see the audit data for when each status was entered.

The screenshot displays the Scoutbook+ interface for a Scout's profile. The left sidebar shows the Scout's name, ID, and relationships. The main content area is divided into several sections:

- SCOUTS BSA RANKS:** A progress bar showing the Scout's current rank (Tenderfoot) and the progress towards the next rank (Second Class). A tooltip shows the date the rank was completed and approved.
- MERIT BADGES:** A section showing the number of merit badges completed, approved, and started. A "Print Blue Cards" button is also present.
- Activity Logs:** A list of activities such as Camping, Hiking, and Service Hours.
- Payment Logs:** A section showing the Scout's current balance (\$0.00) and a button to view payment logs.
- Reports:** A section with links to various reports, including Eagle Application, Payment Log Report, Scouts BSA History Report, and Scouts BSA Individual Advancement Record.

The bottom section of the interface shows the **AWARDS** section, which includes a filter bar with buttons for "Started", "Completed", "Completed/Approved", "Approved", and "Start New". Below the filter bar, it shows the number of awards in each category and a "View All" button.

You can use the tiles to view a quick filter.

Clicking View All under the Merit Badges or Awards will allow you to see all of the items listed.

Clicking Personal Info on the upper right corner of the Scout profile will show you the Scout's Name, Gender, Date of Birth, Address, Phone, Email, and other person data.

This screenshot shows the 'PERSONAL INFORMATION' section of a Scout's profile. It includes fields for Prefix, First Name, Last Name, Suffix, Preferred Name, Middle Name, Date of Birth, and Gender. A note indicates that certain changes require contacting the local council. Below this is the 'ADDRESS INFORMATION' section with tabs for Home, Business, and Vacation, and a Primary address toggle. It contains fields for Country, Address Line 1, Address Line 2, City, State, and Zip Code. A link to purchase a Scout Life Subscription is also present.

This screenshot displays two sections: 'CONTACT INFORMATION' and 'SCOUTING INFORMATION'. The contact section includes email and phone details with options for primary status and opt-out preferences. The scouting section contains checkboxes for 'QA Member' and 'QA Active Member', along with fields for various dates and codes. A sidebar on the left shows 'Program Leadership' and 'Youth Positions'.

This screenshot shows the 'ADDITIONAL INFORMATION' section. It includes a 'Talent Release' section with 'Yes' and 'No' radio buttons. Below are fields for Swimming Classification, Medical A/B Date, Medical C Date, and Swimming Classification Date. A 'Grade' dropdown is also present. The 'SCHOOL' section includes a field for the Current School Name. A 'Save Changes' button is located at the bottom right.

Any information that is able to be edited will have a white box. If the box is gray, it can only be edited by the council. If you do change anything, a Save button will show at the bottom to save the new information.

You can click View More on the Rank to view the requirements and progress that the scout has made. The view is similar for the Merit Badges, Adventures, and Awards. You will see the item on the left and the list of requirements on the right.

Under the name of the requirement, you will see a box to enter a Complete/Approval/Awarded date and the checkboxes for each status.

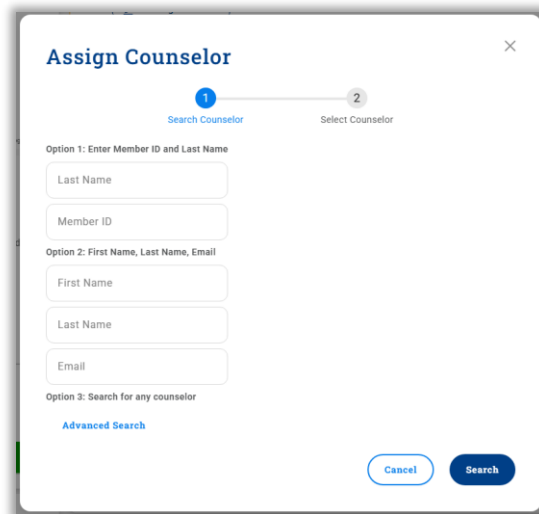
The screenshot shows the 'Scout Rank' requirements page. On the left, there's a sidebar with a Scout logo, the title 'RANK Scout', and a progress bar. Below the progress bar, there's a 'Final Completion Date' field with the date '8/11/25' and checkboxes for 'Mark as Approved/Recorded' (checked) and 'Mark as Awarded'. A 'SAVE' button is at the bottom of the sidebar. The main content area on the right lists four requirements (1a, 1b, 1c, 1d). Each requirement has a description, a 'Completion Date' field, a 'Mark as Approved/Recorded' checkbox, an 'Add comment (0)' button, and a 'SAVE' button. A 'NOT STARTED' indicator is visible at the top right of each requirement section.

Clicking the Add Comment button will allow you or the youth to enter a comment on the requirement. You can also upload photos in the comments. Clicking the gray chat bubble icon will show all comments on that requirement. If comments already exist, a red indicator will show.

If you are looking at a merit badge, you will also see an Assign Merit Badge Counselor button.

The screenshot shows the 'Merit Badges' page in Scoutbook. On the left, there's a sidebar with a merit badge icon, the title 'MERIT BADGE Cycling', and a progress bar. Below the progress bar, there's a 'Final Completion Date' field and checkboxes for 'Mark as Counselor Approved/Recorded', 'Mark as Approved/Recorded', and 'Mark as Awarded'. A 'SAVE' button is at the bottom of the sidebar. The main content area on the right shows the 'Cycling' merit badge requirements. It includes a 'PRINT BLUE CARD' button, a 'QUICK ENTRY' button, and a 'Unit Leader Signature Not Recorded in Scoutbook Plus' message. Below this, there's a 'Note for Merit Badges' section with a 'NOTE' and a link to the Digital Resource Guide. The requirements list includes a 'Do the following' section with a 'Resource' checkbox and a 'Select All' button. A 'Mark as Approved/Recorded' checkbox is also visible.

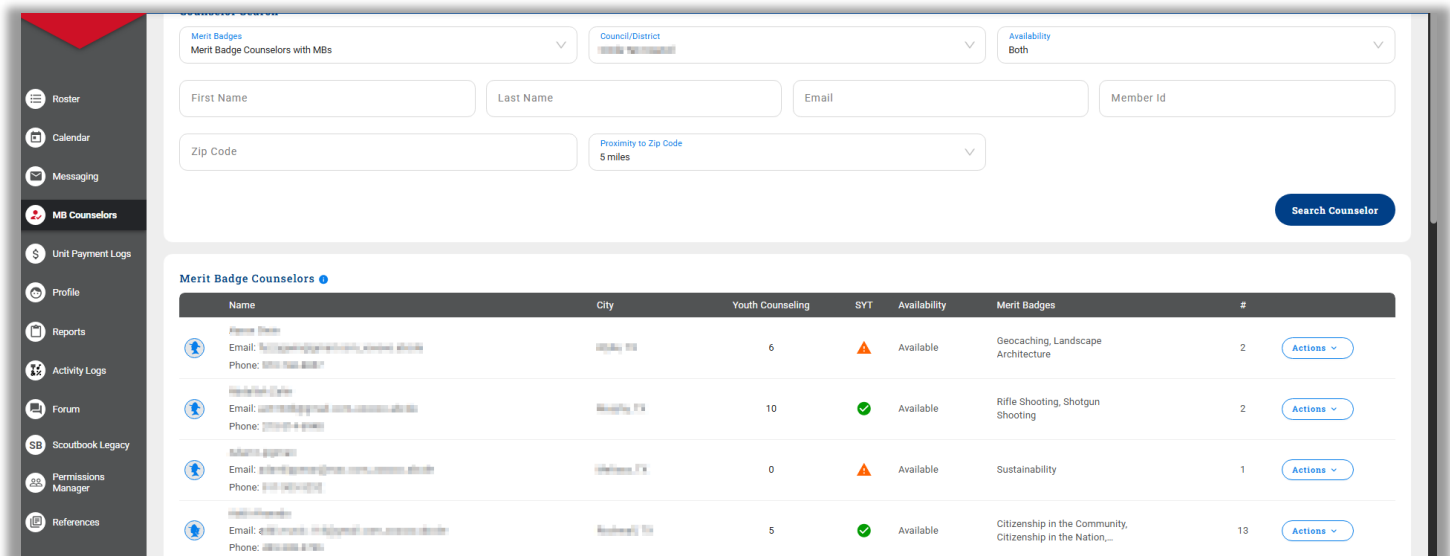
This will allow you to assign an MBC if you know their last name and MemberID. If you don't, you can use the expanded list to search by last name, first name, and email.



The 'Assign Counselor' modal is a white box with a blue title bar and a close button. It contains a progress indicator with two steps: '1 Search Counselor' and '2 Select Counselor'. Below the indicator, there are three search options. Option 1 is 'Enter Member ID and Last Name' with input fields for 'Last Name' and 'Member ID'. Option 2 is 'First Name, Last Name, Email' with input fields for 'First Name', 'Last Name', and 'Email'. Option 3 is 'Search for any counselor' with a blue 'Advanced Search' link. At the bottom right are 'Cancel' and 'Search' buttons.

If you don't know this information, you can click the button to search using the form below. From here you can search by Council, District, or outside. Look for availability, search by identifying information. If you don't know, you can use the radius and it will give a list of everyone.

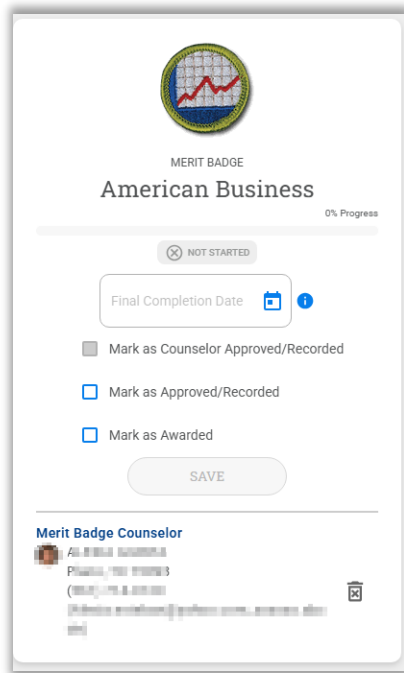
Looking at the list of MBCs, you can see their name, email, phone, city, how many youth they counsel, which badges they council, and a button to assign to a youth.



The interface shows a sidebar on the left with navigation links: Roster, Calendar, Messaging, MB Counselors (active), Unit Payment Logs, Profile, Reports, Activity Logs, Forum, Scoutbook Legacy, Permissions Manager, and References. The main content area has a search form at the top with filters for 'Merit Badges' (set to 'Merit Badge Counselors with MBs'), 'Council/District' (set to 'All Councils'), and 'Availability' (set to 'Both'). Below these are input fields for 'First Name', 'Last Name', 'Email', 'Member ID', 'Zip Code', and a 'Proximity to Zip Code' dropdown (set to '5 miles'). A 'Search Counselor' button is on the right. Below the search form is a table titled 'Merit Badge Counselors' with columns: Name, City, Youth Counseling, SYI, Availability, Merit Badges, and #. The table lists five counselors with their details and an 'Actions' button for each.

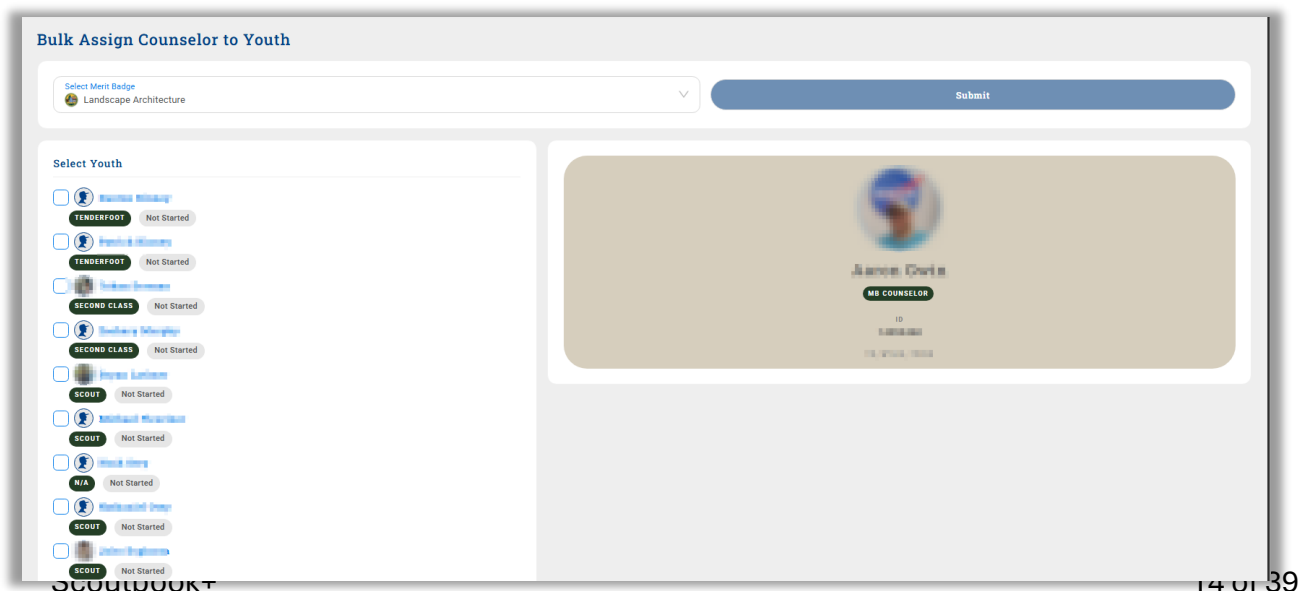
Name	City	Youth Counseling	SYI	Availability	Merit Badges	#
James Smith Email: james.smith@example.com Phone: 555-555-1234	Atlanta, GA	6	▲	Available	Geocaching, Landscape Architecture	2
Robert Jones Email: robert.jones@example.com Phone: 555-555-5678	Atlanta, GA	10	✓	Available	Rifle Shooting, Shotgun Shooting	2
Ashley Green Email: ashley.green@example.com Phone: 555-555-9012	Atlanta, GA	0	▲	Available	Sustainability	1
John Doe Email: john.doe@example.com Phone: 555-555-3456	Atlanta, GA	5	✓	Available	Citizenship in the Community, Citizenship in the Nation...	13

The MBC can remove the connection from within the MBC dashboard. The unit leader can remove the MBC connection by going to the youth profile > Select the Merit Badge > Click the trash can icon next to the MBC name.



The screenshot shows the 'MERIT BADGE' dashboard for 'American Business'. At the top is a circular logo with a grid and a red line graph. Below the logo, the text 'MERIT BADGE' and 'American Business' are displayed, followed by '0% Progress'. A 'NOT STARTED' button is visible. Below this is a 'Final Completion Date' field with a calendar icon and an information icon. Three checkboxes are present: 'Mark as Counselor Approved/Recorded' (checked), 'Mark as Approved/Recorded' (unchecked), and 'Mark as Awarded' (unchecked). A 'SAVE' button is at the bottom. Below the form, the 'Merit Badge Counselor' section shows a profile for 'Allison Summers' with a photo, name, phone number, email, and a trash can icon for removal.

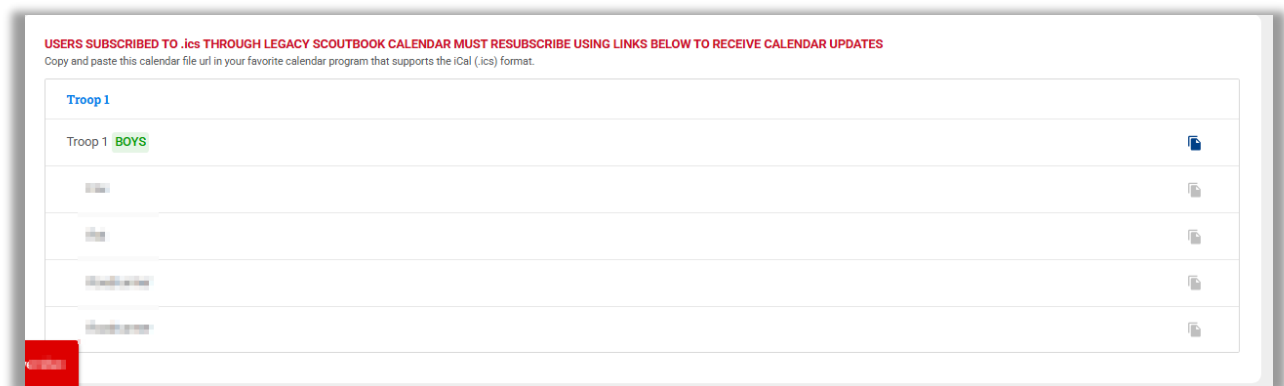
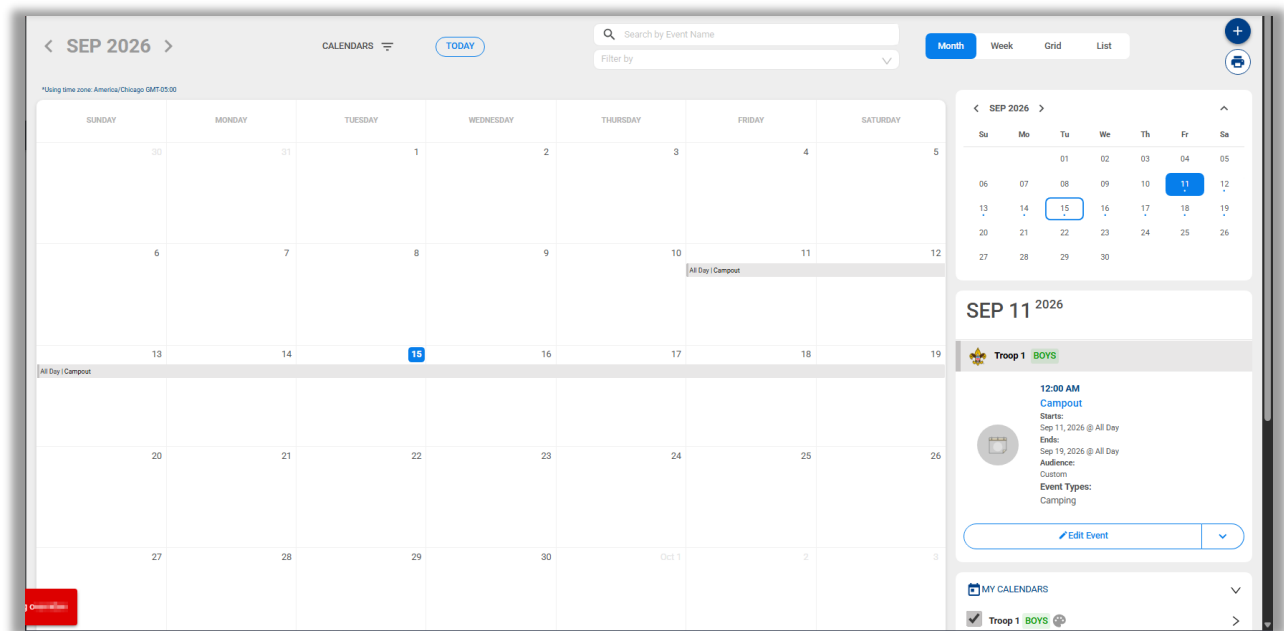
You can also bulk assign an MBC to multiple youth using the MB Counselor Search. It will bring up the same pop-up as above. When you click Assign, you can then choose more than one youth at the same time.



The screenshot shows the 'Bulk Assign Counselor to Youth' interface. At the top, there is a 'Select Merit Badge' dropdown menu with 'Landscape Architecture' selected and a 'Submit' button. Below this is a 'Select Youth' section with a list of youth profiles. Each profile includes a checkbox, a profile picture, a name, a rank (e.g., TENDERFOOT, SECOND CLASS, SCOUT), and a 'Not Started' status. To the right of the list is a large preview area showing a sample youth profile with a circular logo, a name, and an 'MB COUNSELOR' badge.

Clicking Calendar on the left side of the page to view the calendar for the units you are in. You will see a list of units on the right along with upcoming events. You can edit the color of each unit. The bottom of the page will have the links you can use to add the calendar to your Google or Apple calendars. New events can be added using the + button in the upper right corner. Or you can double click a date. Using the arrows next to the Month and Year allows you to go to past or future events.

Clicking the event on the calendar will allow you to see the event details.



When adding an e new event, you can enter the name of the event, what type, dates, times, reminders, permission slips, invitees, RSVPs, and a description of the event.

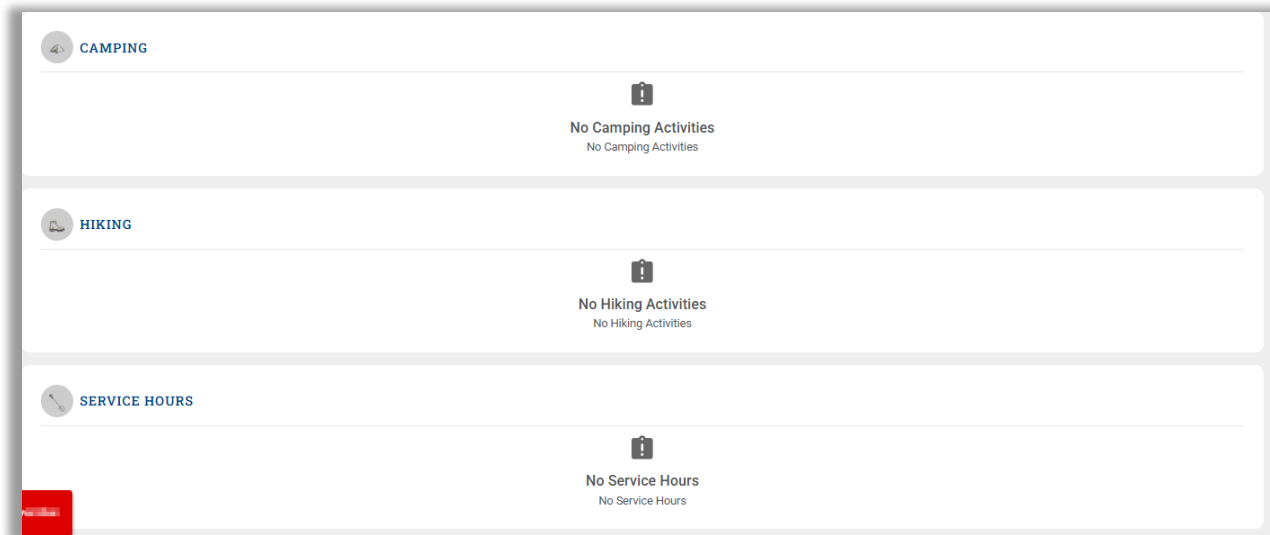
All required fields must be entered before the Create Event button will become active.

You can click the checkboxes under Auto Add to automatically add new youth to an event without having to go in and manually do it each time.

After an event is created, you will see this page.

Choosing the permission slip option gives the parent the ability to download a permission slip for the event.

After an event is created, you can view if the event was connected to an activity. For example, if it is a campout, you can connect it to a camping activity.



Clicking Message on the left will allow any key 3 leader or anyone with Create Message to send messages to Leaders, Parents, and Scouts (Scout must have an email and parent will always be copied).

The 'New Email' form is titled 'New Email' in blue. It features three input fields: 'Recipients' (with a 'RECIPIENTS (0)' button), 'BCC Recipients' (with a 'BCC RECIPIENTS (0)' button), and 'Subject' (with an 'ADD FILES' button). Below these fields is a rich text editor with a toolbar containing icons for bold, italic, underline, strikethrough, bulleted list, numbered list, link, unlink, text color, background color, indent, outdent, undo, redo, and a 'Write Message' placeholder. At the bottom, a yellow warning banner states: 'Scouts! In keeping with Youth Protection's no one-on-one contact rule, please remember to CC your parents/guardians or two adult leaders when communicating electronically.' A red 'veriden' logo is visible in the bottom left corner.

Clicking the Recipient or BCC Recipient will allow you to choose a list of individuals to send an email.

The 'Manage List Members' dialog box has a title bar with a close button. It contains two tabs: 'Selection via Adults' (active) and 'Selection via Youth'. Below the tabs is a search bar labeled 'Search by Name'. To the right of the search bar are buttons for 'Select All (35)', 'Remove All (0)', 'Filter: All', 'Subunit: All', and 'Dropping / Messaging Opt Out'. The main area displays a list of members, each with a checkbox, a profile picture, a name, and a role. The roles are 'Leader' (orange) or 'Parent/Guardian' (green). At the bottom are 'Save' and 'Cancel' buttons.

Checkbox	Profile Picture	Name	Role
☐	[Profile Picture]	[Name]	Leader
☐	[Profile Picture]	[Name]	Leader
☐	[Profile Picture]	[Name]	Leader
☐	[Profile Picture]	[Name]	Leader
☐	[Profile Picture]	[Name]	Leader
☐	[Profile Picture]	[Name]	Leader
☐	[Profile Picture]	[Name]	Leader
☐	[Profile Picture]	[Name]	Leader
☐	[Profile Picture]	[Name]	Leader
☐	[Profile Picture]	[Name]	Leader
☐	[Profile Picture]	[Name]	Parent/Guardian
☐	[Profile Picture]	[Name]	Leader
☐	[Profile Picture]	[Name]	Leader

If youth and parent are connected, you will see them listed underneath the other person.
Example: Looking at leaders who have a child, you will see the child under the parent.

Clicking Unit Payment Log on the left will allow you to see the balance of the unit as well as look at the individual transactions for each youth and those made on the unit.

SUMMARY					
\$0.00 TOTAL CASH	\$0.00 FEES RECEIVABLE	\$0.00 TOTAL ASSETS	\$0.00 TOTAL LIABILITIES	\$0.00 NET ASSETS	\$0.00 CASH AVAILABLE
☐ Online Payment through Payment Logs for Members (Click "Settings" to configure online payment.)					
Troop Roster Unit Transactions Search Transactions					
Record Member Transaction Filter Send Balance Messages Search by name or ID					
☐	Name ↓	Type ↑	Total Charge	Paid Balance	Balance
☐	John Doe	YOUTH	\$0.00 USD	\$0.00 USD	\$0.00 USD View Details
☐	Michael Smith	YOUTH	\$0.00 USD	\$0.00 USD	\$0.00 USD View Details
☐	Robert Jones	YOUTH	\$0.00 USD	\$0.00 USD	\$0.00 USD View Details
☐	Thomas White	YOUTH	\$0.00 USD	\$0.00 USD	\$0.00 USD View Details
☐	William Brown	YOUTH	\$0.00 USD	\$0.00 USD	\$0.00 USD View Details
☐	James Wilson	YOUTH	\$0.00 USD	\$0.00 USD	\$0.00 USD View Details
☐	Robert Taylor	YOUTH	\$0.00 USD	\$0.00 USD	\$0.00 USD View Details
☐	John Miller	YOUTH	\$0.00 USD	\$0.00 USD	\$0.00 USD View Details
☐	David Moore	YOUTH	\$0.00 USD	\$0.00 USD	\$0.00 USD View Details

You can click Record New Transaction to add new fees or payments.

Record Transaction

TRANSACTION DETAILS

Unit
Troop 1 BOYS

Type

Date

Name or Description
0/1000

Amount

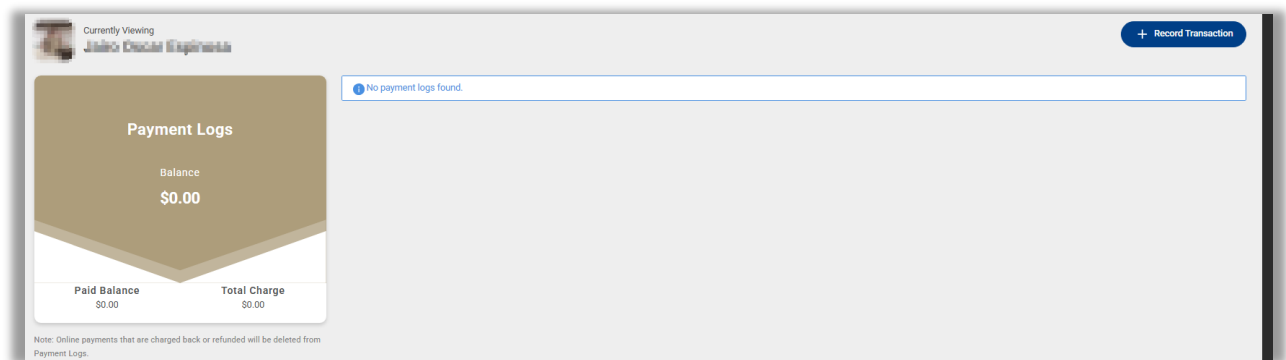
Category

Payment Due Date

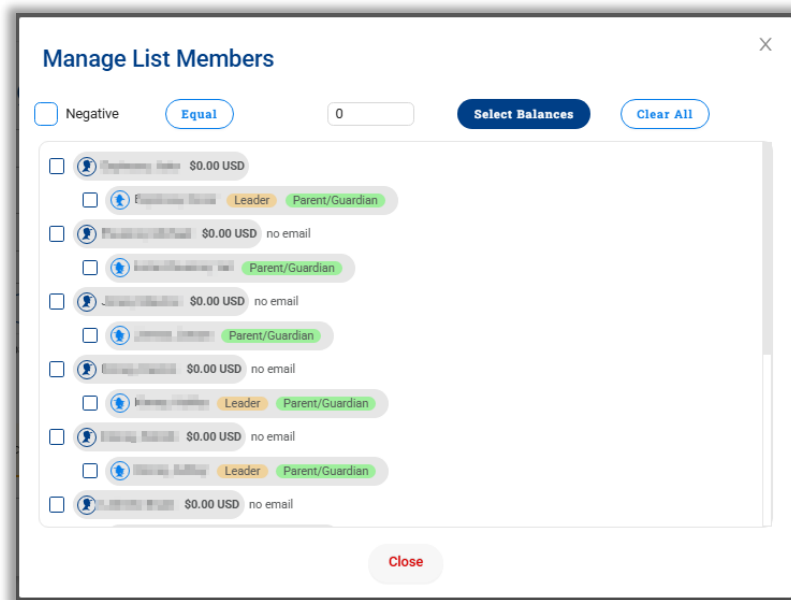
Comments
0/4000

Cancel Record Transaction

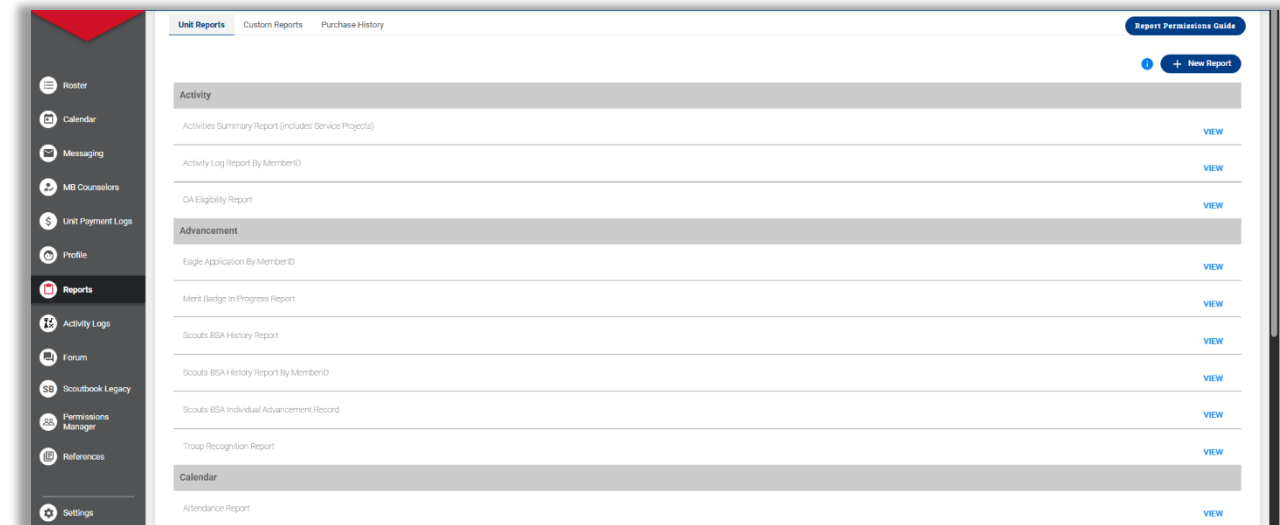
Clicking View Details on the right of the Scout will allow you to see a list of all transactions for that youth or add new transactions.



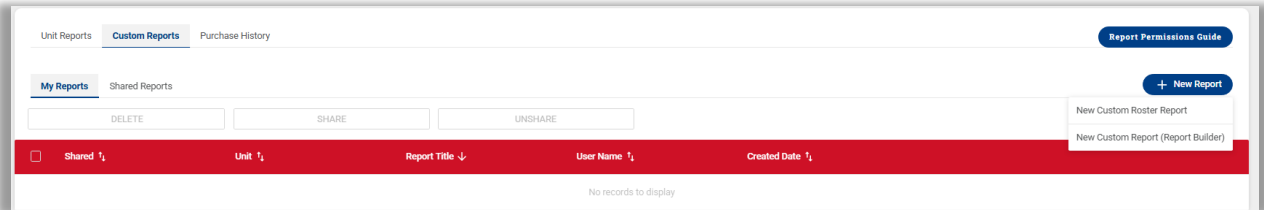
The Unit Payment Log also allows you to send messages to individuals who may owe fees. You can do this by clicking Send Balance Message. It will look similar to the message feature but the recipients list will be a different. It allows you to choose to send messages to those who owe or who have a balance below a certain amount.



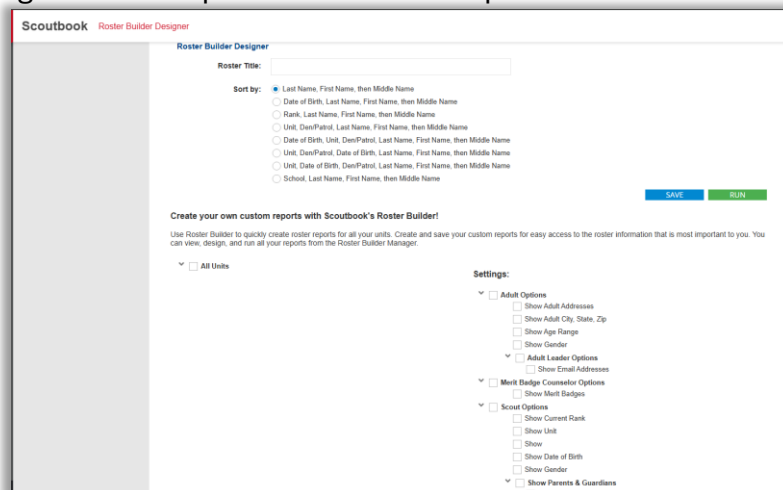
Clicking Reports on the left will take you to a full list of reports. If you are at the Council or District Level, those will show first. Then, the unit you are looking at will show second. If it is the unit level, only Unit reports will show.



Clicking Shared Reports will open a new tab that will allow you to create a new custom Roster Report or a new custom Report Builder report.

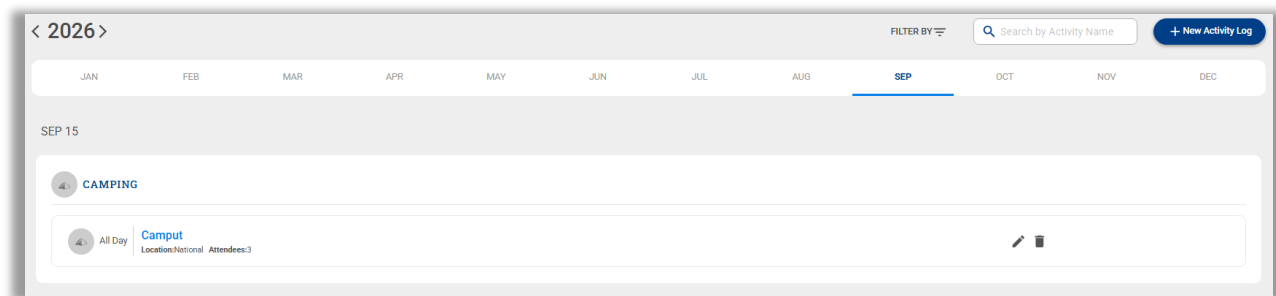


Both reports will give a set of options to build the report.



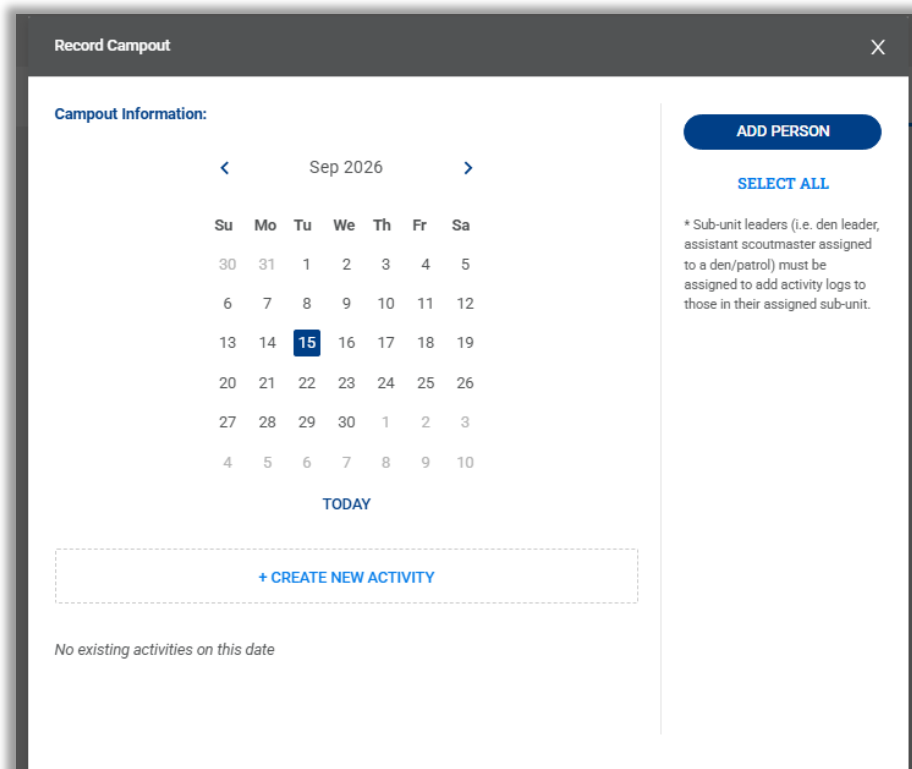
Clicking Run will only run the report. You can click Save to keep the report for future use. Custom reports can also be shared by checking the box next to the report and sharing it with leaders in your unit. These will show up on their Shared report list.

Clicking Activity Log on the left will allow you to add new activities such as Camping, Hiking, and Service. It will show you the year and then a list of months. If no activities exist, then it will show a blank screen under the month. There are a list of activities if they are already created.



New activity logs can be added using the New Activity Log button in the upper right corner. You can delete or edit existing activities using the pencil or trash can buttons to the right of the activity.

Adding a new activity will start with choosing a date for the activity in question as well as allowing you add those who will participate.



Once you choose the date, you can click Create New Activity.

From here you will be able to add the details of the activity.

Record Campout

1 participant days and 0 participant nights.

0 Total Registered Youths and Adults

[Back to Project Selection](#)

Campout Information:

Campout Name

Campout Starts

9/15/26

Campout Ends

☐ All Day Event

Start Time

End Time

Campout Location:

Location

Address Line 1

Address Line 2

ADD PERSON

SELECT ALL

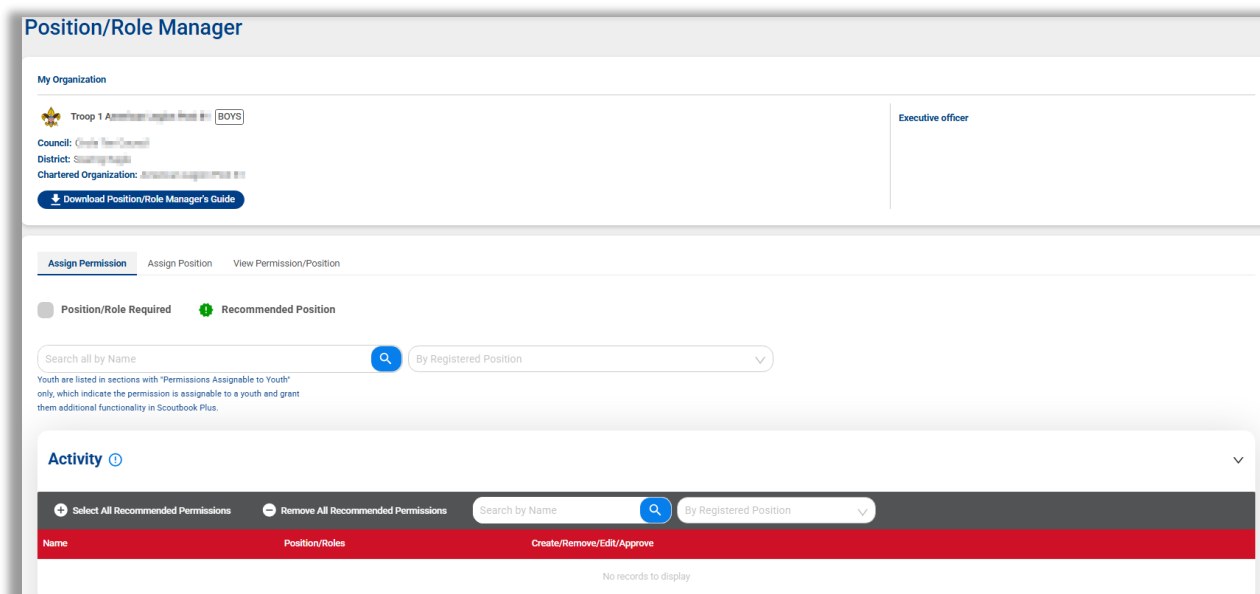
* Sub-unit leaders (i.e. den leader, assistant scoutmaster assigned to a den/patrol) must be assigned to add activity logs to those in their assigned sub-unit.

Scoutbook+

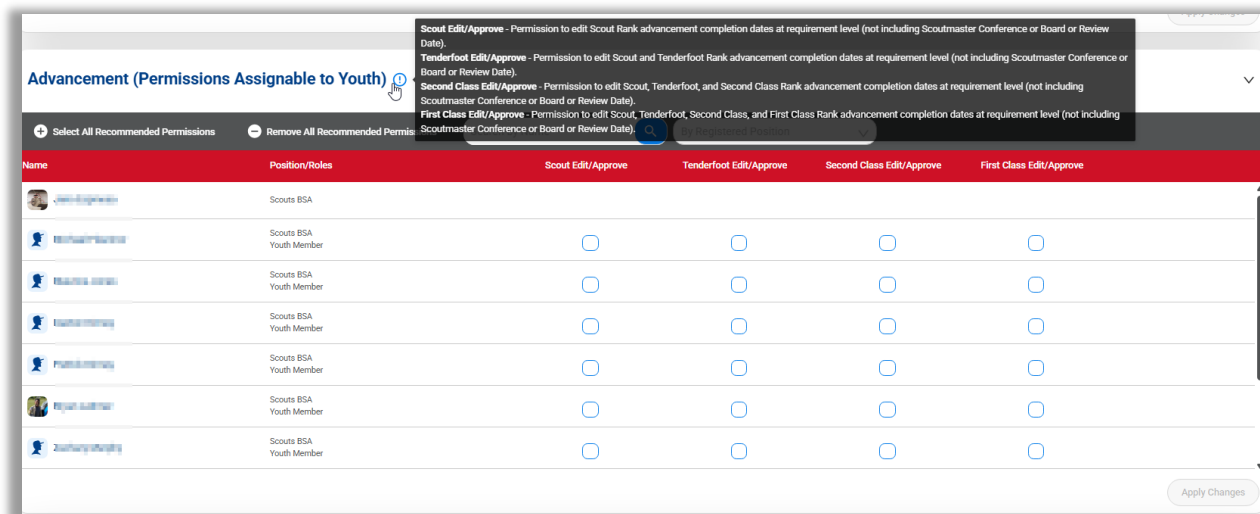
23 of 39

Different activities have different options. Camping allows you to choose the Days, Nights, and Frost points. Service allows you to choose the hours worked. Hiking allows you to choose miles hiked.

If you are a Key 3 leader, Key 3 Delegate, or COR/CUR Delegate, you will have access to the Permissions Manager on the left. You can use this to assign functional roles, update registered positions, or look at what roles individuals have.



Hovering over the “i” icon will show you what each permission allows.



Using the Position Manager tab will work similarly to who it works in My.Scouting. You can drag and drop the members around. Only the COR or COR/CUR Delegate change Key 3 leaders (only council can change COR). Other Key 3 leaders also get access to update other, non key 3, members.

The screenshot displays the Scoutbook+ Position Manager interface. At the top, there are tabs for 'Assign Permission', 'Assign Position' (which is active), and 'View Permission/Position'. Below the tabs, a section titled 'REGISTERED POSITIONS' contains a note: '*Names in red are frozen based on their registration status. They must be renewed to assign or re-assign. Members will be automatically removed from roster after the lagged period (two months after term expiration)'. The interface is divided into two main sections: 'KEY 3' and 'PROGRAM/ADMINISTRATIVE'. The 'KEY 3' section includes three position cards: 'Chartered Organization Rep.' (1 min/1 max), 'Committee Chair' (1 min/1 max), and 'Scoutmaster' (1 min/1 max). Each card has a 'Select a Member' dropdown, an 'ACTIVE MEMBER COUNT' (0 of 1), a message 'No Members Added', and a 'Not Counted' status. The 'PROGRAM/ADMINISTRATIVE' section includes three position cards: 'Assistant Scoutmaster' (0 min/no max), 'Committee Member' (0 min/no max), and 'Executive Officer' (1 min/1 max). The 'Assistant Scoutmaster' and 'Committee Member' cards show 'No Members Added' and 'Not Counted'. The 'Executive Officer' card shows 'No Members Added' and 'Not Counted'. A red 'Overidden' button is visible in the bottom left corner, and a blue 'SAVE' button is in the bottom right corner.

These changes do sync over to My.Scouting after a 24 hour sync.

You must click Save for the changes to take effect.

Clicking Profile on the left will allow you to make changes to your own profile. This is similar to what you see when viewing a Scout profile.

The screenshot displays the Scoutbook Plus Profile page. The left sidebar contains navigation links: Roster, Calendar, Messaging, MB Counselors, Unit Payment Logs, Profile (highlighted), Reports, Activity Logs, Forum, Scoutbook Legacy, Permissions Manager, and References. The main content area is divided into several sections:

- PERSONAL INFORMATION:** Includes fields for Prefix, First Name, Last Name, Suffix, Preferred Name, Date of Birth, and Gender. A note states: "Please contact your local council for any changes that are not editable (e.g. Date of Birth/Death, Name Change, Gender, etc.)."
- ADDRESS INFORMATION:** Includes tabs for Home, Business, and Vacation. Fields include Country, Address Line 1, Address Line 2, City, State, and Zip Code. A note says: "Hey, it seems you don't have your Scout Life Subscription, buy it here."
- CONTACT INFORMATION:** Includes an EMAIL section with a Primary radio button, Email Address*, and an "Opt out from unit messages and reminders" checkbox. It also has an "Add Email Address" button. The PHONE section includes a Primary radio button, Type, Carrier, Country, and Phone Number*, with an "Add Phone Number" button. A checkbox at the bottom indicates: "I would like to receive text messages from Scouting America (i.e. communication about my unit's outings such as arrival and departure times, event updates, etc.)."
- SCOUTING INFORMATION:** Includes checkboxes for "OA Member" and "OA Active Member". Fields for dates include OA Election Date, OA Ordinal Date, OA Brotherhood Date, and OA Vigil Date.

On the left side of the main content area, there is a "Service Hours" section, a "Permissions - Troop 1" section with a list of merit badges, and a "Payment Logs" section showing a balance of \$0.00 and a "VIEW PAYMENT LOGS" button. A "Print Certificate" button is located below the profile picture. A "Save Changes" button is at the bottom right.

If you are a Merit Badge Counselor, you will see your Merit Badges listed here. You can click the pencil icon to remove assigned badges.

Finally, the Settings menu on the left will allow you to change settings for yourself but also the unit you are currently viewing.

You can update the time zone for your unit, the Stripe account (used to allow online payments in payment logs), your password, and which unit shows up first upon login.

Set Default Unit is a local save only. It won't work on another device.

Use the Setup instructions for help with Stripe setup.

Individual Permissions

Individual Permissions grant one action to users.

Registered or Functional Positions give a Group of Permissions to the user.

Permission Category	Permission Name	Actions given
Activity - <i>Logs</i>	Create/Remove/Edit/Approve	Deal with Activity Logs
Advancement -	Award Approve Edit MBC Search	Enter Awarded for an item Edit/Approve an Advancement item Enter a Date or Comment for an Advancement item Search for an MBC
Calendar -	Create/Edit/Remove	Enter/Edit Calendar info for Unit
Finance - <i>Payment Log</i>	Unit Payment Log Create/Edit Indiv. Payment Log Create/Edit P.O. Create/Edit	Deal with Payment Log at a Whole Unit Levels Deal with Payment Log at an Individual Level Create POs to use to purchase Advancements
Messaging -	Message Create	Compose and Send Messages
Unit -	Profile Edit Unit Edit Reports Sub-unit	Edit individual profile information and add relationships Edit Timezone, Add online payment functionality for users Run Reports (all have this to some degree) Add/Delete Sub-units

Create/Remove
Sub-unit Edit

Edit Members of a Sub-unit

Leadership / Membership

These groups are isolated to Key 3, Key 3 Delegates and COR Delegates. Deals with official membership

REGISTERED/FUNCTIONAL POSITIONS

Chartered Organization Rep (COR) Council Unit Rep (CUR) COR/CUR Delegate All permissions given and cannot be removed Executive Officer No permissions can be given Assistant Scoutmaster Associate Advisor Mate New Member Coordinator Unit Chaplain Unit College Scouter Reserve Unit Outdoor/Activities Chair Unit Rel. Emblems Coord. Unit Scouter Reserve Unit Training Chair No Default Permissions Given Activity Create/Remove/Edit/Approve° Advancement Award° Approve°	Other Key 3 (Scoutmaster, Cubmaster, Crew Advisor, Skipper, Committee Chair, Key 3 Delegate, etc.) All permissions given and cannot be removed - EXCEPT accepting leaders into the unit and assigning Key 3 leaders* Assistant Cubmaster Activity Create/Remove/Edit/Approve* Advancement Award° Approve° Edit° MBC Search° Calendar Create/Edit/Remove* Finance P.O.° Messaging Message Create* Unit Profile Edit° Secretary Activity Create/Remove/Edit/Approve° Advancement Award° Approve° Edit°	Committee Member No Default Permissions Given Activity Create/Remove/Edit/Approve° Advancement Award° Approve° Edit° MBC Search° Calendar Create/Edit/Remove° Finance Unit Payment Log° Idiv. Payment Log° P.O.° Messaging Message Create° Unit Profile Edit° Den Leader Activity Create/Remove/Edit/Approve*\$ Advancement Award*\$ Approve*\$ Edit*\$ Calendar Create/Edit/Remove*\$ Messaging Message Create* Unit Profile Edit*\$ Sub-Unit Edit*\$
---	---	---

Edit° MBC Search° Calendar Create/Edit/Remove° Finance P.O. ° Messaging Message Create° Unit Profile Edit°	MBC Search° Calendar Create/Edit/Remove* Finance P.O.° Messaging Message Create* Unit Profile Edit*	Assistant Den Leader Advancement Award°§ Approve°§ Edit°§ Calendar Create/Edit/Remove°§ Messaging Message Create*
---	--	--

Unit Advancement Chair Activity Create/Remove/Edit/Approve° Advancement Award* Approve^a Edit* MBC Search* Calendar Create/Edit/Remove° Finance P.O.* Messaging Message Create* Unit Profile Edit° Unit Treasurer Activity Create/Remove/Edit/Approve° Advancement Award° Approve° Edit° MBC Search° Calendar Create/Edit/Remove* Finance P.O. Create/Edit° Unit Payment Logs* Individual Payment Logs* Messaging Message Create* Unit Profile Edit° Calendar Editor Activity Create/Remove/Edit/Approve° Advancement Award° Approve° Edit° MBC Search° Calendar Create/Edit/Remove* Finance P.O. Create/Edit° Messaging Message Create* Unit Profile Edit°	Digital Media Sales Activity Create/Remove/Edit/Approve° Advancement Award° Approve° Edit° MBC Search° Calendar Create/Edit/Remove° Finance P.O. Create/Edit° Messaging Message Create* Unit Profile Edit Unit Commissioner No permissions can be given - not registered in the unit Permission Legend *= Given - cannot be removed ^a= Recommended Permission - One button °= Can be given §= Permissions by Assigned Sub-Unit	Unit Support Activity Create/Remove/Edit/Approve* Advancement Award° Approve° Edit* MBC Search* Calendar Create/Edit/Remove* Finance P.O.* Messaging Message Create* Unit Profile Edit* Sub-Unit Create/Remove* Sub-Unit Edit* Den Chief for Packs* Sub-Unit Support Activity Create/Remove/Edit/Approve* Advancement Award°§ Approve°§ Edit*§ MBC Search*§ Calendar Create/Edit/Remove* § Finance P.O.° Messaging Message Create* Unit Profile Edit*§ Sub-Unit Create/Remove*§ Sub-Unit Edit*§ Den Chief for Packs*§
---	--	---

Report Access

**Sub-unit only*

Report Name	Registered Position	Functional Position	Permission
REPORTS: Report Builder	Asst. Cubmaster Asst. Den Leader* Asst. Scoutmaster Committee Chair Council Unit Representative Cubmaster Chartered Organization Rep. Den Leader * Exploring Post Advisor Scoutmaster Skipper Venturing Crew Advisor	COR/CUR Delegate Den Support* Key 3 Delegate Sub-Unit Support* Unit Support	
REPORTS: Roster Builder	Asst. Cubmaster Asst. Den Leader* Asst. Scoutmaster Committee Chair Council Unit Representative Cubmaster Chartered Organization Rep. Den Leader * Exploring Post Advisor Scoutmaster Skipper Venturing Crew Advisor	COR/CUR Delegate Den Support* Key 3 Delegate Sub-Unit Support* Unit Support	
REPORTS: Shared Reports	Asst. Den Leader* Committee Chair Council Unit Representative Cubmaster Chartered Organization Rep. Den Leader * Exploring Post Advisor Scoutmaster Skipper Venturing Crew Advisor	COR/CUR Delegate Den Support* Key 3 Delegate Sub-Unit Support* Unit Support	
REPORTS - ACTIVITY: Activity Log Report	Asst. Scoutmaster Asst. Den Leader* Committee Chair Council Unit Representative Cubmaster Chartered Organization Rep. Den Leader* Exploring Post Advisor Scoutmaster Skipper Venturing Crew Advisor	COR/CUR Delegate Den Support* Key 3 Delegate Sub-Unit Support Unit Support	Activity Create/Remove/Approve
REPORTS - ACTIVITY: Activity Log Report by Member ID	Asst. Scoutmaster Asst. Den Leader* Committee Chair Council Unit Representative Cubmaster Chartered Organization Rep. Exploring Post Advisor Scoutmaster Skipper Venturing Crew Advisor	COR/CUR Delegate Key 3 Delegate Sub-Unit Support Unit Support	Activity Create/Remove/Approve

REPORTS - ACTIVITY: OA Eligibility Report	Asst. Scoutmaster Committee Chair Council Unit Representative Chartered Organization Rep. Scoutmaster Skipper Venturing Crew Advisor Venturing Crew Assoc. Advisor	Committee Secretary COR/CUR Delegate Key 3 Delegate Unit Outdoors / Activities Unit Support	
REPORTS - ACTIVITY: Activities Summary Report	Asst. Scoutmaster Asst. Den Leader Committee Chair Council Unit Representative Cubmaster Chartered Organization Rep. Den Leader Exploring Post Advisor Scoutmaster Skipper Venturing Crew Advisor	COR/CUR Delegate Den Support Key 3 Delegate Sub-Unit Support Unit Support	Activity Create/Remove/Approve
REPORTS - ACTIVITY: Initiative Activities Summary Report	Asst. Scoutmaster Asst. Den Leader Committee Chair Council Unit Representative Cubmaster Chartered Organization Rep. Den Leader Exploring Post Advisor Scoutmaster Skipper Venturing Crew Advisor	COR/CUR Delegate Den Support Key 3 Delegate Sub-Unit Support Unit Support	Activity Create/Remove/Approve
REPORTS - ADVANCEMENT: History Report	Asst. Cubmaster Asst. Scoutmaster Asst. Den Leader* Chartered Organization Rep. Committee Chair Cubmaster Den Leader* Mate Scoutmaster Skipper Venturing Crew Advisor Venturing Crew Assoc. Advisor	COR/CUR Delegate Committee Secretary Den Support* Key 3 Delegate Unit Advancement Chair Unit Outdoors / Activities Unit Support	Edit Advancement Approve/Edit/Record Advancement Award Advancement
REPORTS - ADVANCEMENT: CS History Report by Member ID	Asst. Cubmaster Asst. Scoutmaster Asst. Den Leader* Chartered Organization Rep. Committee Chair Cubmaster Den Leader* Mate Scoutmaster Skipper Venturing Crew Advisor Venturing Crew Assoc. Advisor	Committee Secretary COR/CUR Delegate Key 3 Delegate Unit Advancement Chair Unit Outdoors / Activities Unit Support	Edit Advancement Approve/Edit/Record Advancement Award Advancement
REPORTS - ADVANCEMENT: SBSA History Report by Member ID	Asst. Scoutmaster Chartered Organization Rep. Committee Chair Mate Scoutmaster Skipper	Committee Secretary COR/CUR Delegate Key 3 Delegate Unit Advancement Chair Unit Outdoors / Activities Unit Support	Edit Advancement Approve/Edit/Record Advancement Award Advancement

	Venturing Crew Advisor Venturing Crew Assoc. Advisor		
REPORTS - ADVANCEMENT: Recognition Report	Asst. Cubmaster Asst. Scoutmaster Asst. Den Leader* Chartered Organization Rep. Committee Chair Cubmaster Den Leader* Exploring Post Advisor Mate Scoutmaster Skipper Venturing Crew Advisor Venturing Crew Assoc. Advisor	COR/CUR Delegate Committee Secretary Den Support* Key 3 Delegate Sub-Unit Support* Unit Advancement Chair Unit Outdoors / Activities Unit Support	Edit Advancement Approve/Edit/Record Advancement Award Advancement
REPORTS - ADVANCEMENT: Merit Badge Incomplete Report	Asst. Scoutmaster Chartered Organization Rep. Committee Chair Mate Scoutmaster Skipper Venturing Crew Advisor Venturing Crew Assoc. Advisor	Committee Secretary COR/CUR Delegate Key 3 Delegate Sub-Unit Support* Unit Advancement Chair Unit Outdoors / Activities Unit Support	Edit Advancement Approve/Edit/Record Advancement Award Advancement
REPORTS - ADVANCEMENT: Eagle App by MemberID	Chartered Organization Rep. Committee Chair Scoutmaster Skipper Venturing Crew Advisor	COR/CUR Delegate Key 3 Delegate Sub-Unit Support* Unit Advancement Chair Unit Support	
REPORTS – ADVANCEMENT Individual Advancement Report by Multiple Youth	Asst. Scoutmaster Chartered Organization Rep. Committee Chair Mate Scoutmaster Skipper Venturing Crew Advisor Venturing Crew Assoc. Advisor	Committee Secretary COR/CUR Delegate Key 3 Delegate Sub-Unit Support* Unit Advancement Chair Unit Outdoors / Activities Unit Support	Edit Advancement Approve/Edit/Record Advancement Award Advancement
REPORTS - ADVANCEMENT: Summit App by MemberID	Chartered Organization Rep. Committee Chair Venturing Crew Advisor	COR/CUR Delegate Key 3 Delegate Sub-Unit Support* Unit Advancement Chair Unit Support	
REPORTS - ADVANCEMENT: Quartermaster by MemberID	Chartered Organization Rep. Committee Chair Skipper	COR/CUR Delegate Key 3 Delegate Sub-Unit Support* Unit Advancement Chair Unit Support	
REPORTS - CALENDAR: Attendance Report	Asst. Scoutmaster * Committee Chair Council Unit Representative Cubmaster Chartered Organization Rep. Den Leader* Exploring Post Advisor Scoutmaster Skipper Venturing Crew Advisor	COR/CUR Delegate Den Support* Key 3 Delegate Sub-Unit Support* Unit Support	Calendar Create/Edit/Remove
REPORTS – FINANCE: Payment Log Report	Chartered Organization Rep. Council Unit Representative Committee Chair Cubmaster	COR/CUR Delegate Key 3 Delegate Unit Treasurer	

	Exploring Post Advisor Scoutmaster Venturing Crew Advisor		
REPORTS - TRAINING: Safeguarding Youth Training Aging Report	Asst. Cubmaster Asst. Scoutmaster Asst. Den Leader* Chartered Organization Rep. Committee Chair Cubmaster Den Leader* Mate Scoutmaster Skipper Venturing Crew Advisor Venturing Crew Assoc. Advisor	COR/CUR Delegate Committee Secretary Den Support* Key 3 Delegate Unit Advancement Chair Unit Outdoors / Activities Unit Support	
REPORTS - TRAINING: Trained Leader Status	Asst. Cubmaster Asst. Scoutmaster Asst. Den Leader* Chartered Organization Rep. Committee Chair Cubmaster Den Leader* Mate Scoutmaster Skipper Venturing Crew Advisor Venturing Crew Assoc. Advisor	COR/CUR Delegate Committee Secretary Den Support* Key 3 Delegate Unit Advancement Chair Unit Outdoors / Activities Unit Support	
REPORTS - UNIT: Audit Log	Committee Chair Council Unit Representative Cubmaster Chartered Organization Rep. Exploring Post Advisor Scoutmaster Skipper Venturing Crew Advisor	COR/CUR Delegate Key 3 Delegate Unit Support	
REPORTS - UNIT: Unit Roster	Asst. Den Leader Committee Chair Council Unit Representative Cubmaster Chartered Organization Rep. Den Leader Exploring Post Advisor Scoutmaster Skipper Venturing Crew Advisor	COR/CUR Delegate Den Support Key 3 Delegate Sub-Unit Support Unit Support	
REPORTS - UNIT: Unit Roster Lite	Everyone	Everyone	Everyone
REPORTS - QUICK EXPORT: Advancements	Asst. Den Leader* Committee Chair Council Unit Representative Cubmaster Chartered Organization Rep. Den Leader * Exploring Post Advisor Scoutmaster Skipper Venturing Crew Advisor	COR/CUR Delegate Den Support* Key 3 Delegate Sub-Unit Support* Unit Support	P.O. Creator/Editor
REPORTS - QUICK EXPORT: Scouts/Members	Asst. Den Leader* Committee Chair	COR/CUR Delegate Den Support* Key 3 Delegate	

	Council Unit Representative Cubmaster Chartered Organization Rep. Den Leader * Exploring Post Advisor Scoutmaster Skipper Venturing Crew Advisor	Sub-Unit Support* Unit Support	
REPORTS – QUICK EXPORT: Leaders & Parents	Asst. Den Leader* Committee Chair Council Unit Representative Cubmaster Chartered Organization Rep. Den Leader * Exploring Post Advisor Scoutmaster Skipper Venturing Crew Advisor	COR/CUR Delegate Den Support* Key 3 Delegate Sub-Unit Support* Unit Support	
REPORTS – QUICK EXPORT: Activity Log Report	Asst. Scoutmaster Asst. Den Leader* Committee Chair Council Unit Representative Cubmaster Chartered Organization Rep. Den Leader* Exploring Post Advisor Scoutmaster Skipper Venturing Crew Advisor	COR/CUR Delegate Den Support* Key 3 Delegate Sub-Unit Support Unit Support	Activity Create/Remove/Approve
REPORTS – QUICK EXPORT: Payment Log Report	Chartered Organization Rep. Council Unit Representative Committee Chair Cubmaster Exploring Post Advisor Scoutmaster Venturing Crew Advisor	COR/CUR Delegate Key 3 Delegate Unit Treasurer	
ROSTER – QUICK REPORT: Advancement History	Asst. Den Leader* Committee Chair Council Unit Representative Cubmaster Chartered Organization Rep. Den Leader * Exploring Post Advisor Scoutmaster Skipper Venturing Crew Advisor	COR/CUR Delegate Den Support* Key 3 Delegate Sub-Unit Support* Unit Support	
ROSTER – QUICK REPORT: Activities Summary Report	Asst. Scoutmaster Asst. Den Leader* Committee Chair Council Unit Representative Cubmaster Chartered Organization Rep. Den Leader* Exploring Post Advisor Scoutmaster Skipper Venturing Crew Advisor	COR/CUR Delegate Den Support* Key 3 Delegate Sub-Unit Support Unit Support	Activity Create/Remove/Approve
ROSTER – QUICK REPORT: Unit Roster	Asst. Den Leader Committee Chair	COR/CUR Delegate Den Support Key 3 Delegate	

	Council Unit Representative Cubmaster Chartered Organization Rep. Den Leader Exploring Post Advisor Scoutmaster Skipper Venturing Crew Advisor	Sub-Unit Support Unit Support	
ROSTER – QUICK REPORT: Merit Badge In-Progress Report (Select Youth)	Asst. Scoutmaster Chartered Organization Rep. Committee Chair Mate Scoutmaster Skipper Venturing Crew Advisor Venturing Crew Assoc. Advisor	Committee Secretary COR/CUR Delegate Key 3 Delegate Sub-Unit Support* Unit Advancement Chair Unit Outdoors / Activities Unit Support	
ROSTER – QUICK REPORT: Activity Log Report (Select Youth)	Asst. Scoutmaster Asst. Den Leader* Committee Chair Council Unit Representative Cubmaster Chartered Organization Rep. Den Leader* Exploring Post Advisor Scoutmaster Skipper Venturing Crew Advisor	COR/CUR Delegate Den Support* Key 3 Delegate Sub-Unit Support Unit Support	Activity Create/Remove/Approve
ROSTER – QUICK REPORT: Audit Log Report (Select Youth)	Committee Chair Council Unit Representative Cubmaster Chartered Organization Rep. Exploring Post Advisor Scoutmaster Skipper Venturing Crew Advisor	COR/CUR Delegate Key 3 Delegate Unit Support	
ROSTER – QUICK REPORT: History Report (Select Youth)	Asst. Cubmaster Asst. Scoutmaster Asst. Den Leader* Chartered Organization Rep. Committee Chair Cubmaster Den Leader* Mate Scoutmaster Skipper Venturing Crew Advisor Venturing Crew Assoc. Advisor	COR/CUR Delegate Committee Secretary Den Support* Key 3 Delegate Unit Advancement Chair Unit Outdoors / Activities Unit Support	Edit Advancement Approve/Edit/Record Advancement Award Advancement
ROSTER – QUICK REPORT: Payment Log Report (Select Youth)	Chartered Organization Rep. Council Unit Representative Committee Chair Cubmaster Exploring Post Advisor Scoutmaster Venturing Crew Advisor	COR/CUR Delegate Key 3 Delegate Unit Treasurer	
ROSTER – QUICK REPORT: Attendance Report (Select Youth)	Asst. Scoutmaster * Committee Chair Council Unit Representative Cubmaster Chartered Organization Rep.	COR/CUR Delegate Den Support* Key 3 Delegate Sub-Unit Support* Unit Support	Calendar Create/Edit/Remove

	Den Leader* Exploring Post Advisor Scoutmaster Skipper Venturing Crew Advisor		
ROSTER – QUICK REPORT: OA Eligibility Report (Select Youth)	Asst. Scoutmaster Committee Chair Council Unit Representative Chartered Organization Rep. Scoutmaster Skipper Venturing Crew Advisor Venturing Crew Assoc. Advisor	Committee Secretary COR/CUR Delegate Key 3 Delegate Unit Outdoors / Activities Unit Support	
ROSTER – QUICK REPORT: Recognition Report (Select Youth)	Asst. Cubmaster Asst. Scoutmaster Asst. Den Leader* Chartered Organization Rep. Committee Chair Cubmaster Den Leader* Exploring Post Advisor Mate Scoutmaster Skipper Venturing Crew Advisor Venturing Crew Assoc. Advisor	COR/CUR Delegate Committee Secretary Den Support* Key 3 Delegate Sub-Unit Support* Unit Advancement Chair Unit Outdoors / Activities Unit Support	Edit Advancement Approve/Edit/Record Advancement Award Advancement
ROSTER – QUICK REPORT: Activities Summary Report (Select Youth)	Asst. Scoutmaster Asst. Den Leader Committee Chair Council Unit Representative Cubmaster Chartered Organization Rep. Den Leader Exploring Post Advisor Scoutmaster Skipper Venturing Crew Advisor	COR/CUR Delegate Den Support Key 3 Delegate Sub-Unit Support Unit Support	Activity Create/Remove/Approve
CALENDAR EVENTS RSVP Report	Asst. Scoutmaster * Asst. Den Leader Committee Chair Council Unit Representative Cubmaster Chartered Organization Rep. Den Leader* Exploring Post Advisor Scoutmaster Skipper Venturing Crew Advisor	COR/CUR Delegate Den Support* Key 3 Delegate Sub-Unit Support* Unit Support	Calendar Editor
INDIVIDUAL PROFILE: Eagle Rank Application	Chartered Organization Rep. Committee Chair Scoutmaster Skipper Venturing Crew Advisor	COR/CUR Delegate Key 3 Delegate Sub-Unit Support* Unit Advancement Chair Unit Support	Self Parent of own youth
INDIVIDUAL PROFILE: Summit Application	Chartered Organization Rep. Committee Chair Venturing Crew Advisor	COR/CUR Delegate Key 3 Delegate Sub-Unit Support* Unit Advancement Chair Unit Support	Self Parent of own youth
INDIVIDUAL PROFILE: Quartermaster Application	Chartered Organization Rep. Committee Chair	COR/CUR Delegate Key 3 Delegate	Self Parent of own youth

	Skipper	Sub-Unit Support* Unit Advancement Chair Unit Support	
INDIVIDUAL PROFILE: Payment Log Report	Chartered Organization Rep. Council Unit Representative Committee Chair Cubmaster Exploring Post Advisor Scoutmaster Venturing Crew Advisor	COR/CUR Delegate Key 3 Delegate Unit Treasurer	Self Parent of own youth
INDIVIDUAL PROFILE: Cub Scout History Report	Asst. Cubmaster Asst. Scoutmaster Asst. Den Leader* Chartered Organization Rep. Committee Chair Cubmaster Den Leader* Mate Scoutmaster Skipper Venturing Crew Advisor Venturing Crew Assoc. Advisor	COR/CUR Delegate Committee Secretary Den Support* Key 3 Delegate Unit Advancement Chair Unit Outdoors / Activities Unit Support	Edit Advancement Approve/Edit/Record Advancement Award Advancement Self Parent of own youth
INDIVIDUAL PROFILE: Cub Scout Individual Advancement Record	Asst. Cubmaster Asst. Den Leader* Chartered Organization Rep. Committee Chair Cubmaster Den Leader*	COR/CUR Delegate Committee Secretary Den Support* Key 3 Delegate Unit Advancement Chair Unit Outdoors / Activities Unit Support	Self Parent of own youth
INDIVIDUAL PROFILE: Scouts BSA History Report	Asst. Scoutmaster Chartered Organization Rep. Committee Chair Mate Scoutmaster Skipper Venturing Crew Advisor Venturing Crew Assoc. Advisor	Committee Secretary COR/CUR Delegate Key 3 Delegate Sub-Unit Support* Unit Advancement Chair Unit Outdoors / Activities Unit Support	Self Parent of own youth
INDIVIDUAL PROFILE: Scouts BSA Individual Advancement Record	Asst. Scoutmaster Chartered Organization Rep. Committee Chair Mate Scoutmaster Skipper Venturing Crew Advisor Venturing Crew Assoc. Advisor	Committee Secretary COR/CUR Delegate Key 3 Delegate Sub-Unit Support* Unit Advancement Chair Unit Outdoors / Activities Unit Support	Self Parent of own youth
INDIVIDUAL PROFILE: Venturing History Report	Chartered Organization Rep. Committee Chair Venturing Crew Advisor Venturing Crew Assoc. Advisor	Committee Secretary COR/CUR Delegate Key 3 Delegate Sub-Unit Support* Unit Advancement Chair Unit Outdoors / Activities Unit Support	Self Parent of own youth
INDIVIDUAL PROFILE: Venturing Individual Advancement Record	Chartered Organization Rep. Committee Chair Venturing Crew Advisor Venturing Crew Assoc. Advisor	Committee Secretary COR/CUR Delegate Key 3 Delegate Sub-Unit Support* Unit Advancement Chair Unit Outdoors / Activities Unit Support	Self Parent of own youth

INDIVIDUAL PROFILE: Sea Scout History Report	Chartered Organization Rep. Committee Chair Mate Skipper	Committee Secretary COR/CUR Delegate Key 3 Delegate Unit Advancement Chair Unit Outdoors / Activities Unit Support	Self Parent of own youth
INDIVIDUAL PROFILE: Sea Scout Individual Advancement Record	Chartered Organization Rep. Committee Chair Mate Skipper	Committee Secretary COR/CUR Delegate Key 3 Delegate Unit Advancement Chair Unit Outdoors / Activities Unit Support	Self Parent of own youth
PO: Advancement Report	Asst. Den Leader* Committee Chair Council Unit Representative Cubmaster Chartered Organization Rep. Den Leader * Exploring Post Advisor Scoutmaster Skipper Treasurer Venturing Crew Advisor	COR/CUR Delegate Den Support* Key 3 Delegate Sub-Unit Support* Unit Support	P.O. Creator/Editor

District, Council, Territory, National Report Access

*Sub-unit only

Report Name	Registered Position			
ACTIVITY: Activities Summary Report (includes Service Projects)	District	Council	Territory	N
	Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES)	Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES)	Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	K R M C M S C M (P
ACTIVITY: Initiative Activities Summary Report	District	Council	Territory	N
	Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES)	Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES)	Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	K R M C M S C M (P
ACTIVITY: Most Recent Activities Report	District	Council	Territory	N
	Key 3 Delegate (YES) District Executive (YES) District Director (YES)	Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES)	Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES)	K R M C

	Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES)	Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES)	Territory Commissioner (YES) Territory Director (YES)	
ADVANCEMENT: Cub Scout Adventure Report	District Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Council Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)	Territory Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	
ADVANCEMENT: Cub Scout Council Advancement Report	District Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES)	Council Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES)	Territory Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	
ADVANCEMENT: Merit Badge in-Progress Report	District Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES)	Council Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES)	Territory Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	
ADVANCEMENT: MB In-Progress – MBC View	District Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES)	Council Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES)	Territory Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	

ADVANCEMENT: Scouts BSA Council Advancement Report	District	Council	Territory	N
	Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES)	Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES)	Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	K R M C N S C M (P
ADVANCEMENT: Venturing Council Advancement Report	District	Council	Territory	N
	Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES)	Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES)	Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	K R M C N S C M (P
ADVANCEMENT: Counseled Merit Badges	District	Council	Territory	N
	Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES)	Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES)	Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	K R M C N S C M (P
ADVANCEMENT: Counselors Registered in Other Councils	District	Council	Territory	N
	Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES)	Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES)	Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	K R M C N S C M (P
ADVANCEMENT: Eagle App by MemberID	District	Council	Territory	N
	Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES)	Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES)	Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	K R M C N S C M (P

		Assistant Council Commissioner (YES) Borough Scout Executive (YES)		
MEMBERSHIP: Council Users Report	District Key 3 Delegate (NO) District Executive (NO) District Director (NO) Senior District Executive (NO) District Registration Support (NO) District Chair (NO) District Commissioner (NO) Unit Commissioner (NO) Assistant District Commissioner (NO)	Council Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES)	Territory Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	
MEMBERSHIP: Council Messaging List	District Key 3 Delegate (NO) District Executive (NO) District Director (NO) Senior District Executive (NO) District Registration Support (NO) District Chair (NO) District Commissioner (NO) Unit Commissioner (NO) Assistant District Commissioner (NO)	Council Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES)	Territory Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	
TRAINING: Safeguarding Youth Training Report	District Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES)	Council Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES)	Territory Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	
REPORTS: Report Builder	Through Unit Search in SB + District Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES)	Council Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES)	Territory Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	
REPORTS: Roster Builder	Through Unit Search in SB + District Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES)	Council Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES)	Territory Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	

	District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES)	Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES)		
REPORTS: Shared Reports	Through Unit Search in SB +			
	District	Council	Territory	
	Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES)	Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES)	Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	
REPORTS - ACTIVITY: Activity Log Report	Through Unit Search in SB + and Organization			
	District	Council	Territory	
	Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)	Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	
REPORTS - ACTIVITY: Activity Log Report by Member ID	Through Unit Search in SB + and Organization			
	District	Council	Territory	
	Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)	Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	
REPORTS - ACTIVITY: OA Eligibility Report	Through Unit Search			
	District	Council	Territory	
	Key 3 Delegate (YES) District Executive (YES) District Director (YES)	Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES)	Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES)	

	Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)	Territory Commissioner (YES) Territory Director (YES)	
REPORTS - ACTIVITY: Activities Summary Report	Through Unit Search in SB + and Organization			
	District Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Council Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)	Territory Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	
REPORTS - ACTIVITY: Initiative Activities Summary Report	Through Unit Search in SB + and Organization Scout Executive			
	District Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Council Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES) Council Advancement Committee Member (YES)	Territory Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	
REPORTS - ADVANCEMENT: History Report	Through Unit Search			
	District Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner	Council Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES)	Territory Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	

	(YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)		
REPORTS - ADVANCEMENT: CS History Report by Member ID	<i>Through Unit Search and Council Report</i>			
	District Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Council Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)	Territory Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	
REPORTS - ADVANCEMENT: SBSA History Report by Member ID	<i>Through Unit Search and Council Report</i> District	Council	Territory	
	Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)	Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	
REPORTS - ADVANCEMENT: Recognition Report	<i>Through Unit Search and Organization</i>			
	District Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Council Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)	Territory Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	

REPORTS - ADVANCEMENT: Merit Badge Incomplete Report	<i>Through Unit Search</i>			
	District	Council	Territory	N
	Key 3 Delegate (YES)	Key 3 Delegate (YES)	Key 3 Delegate (YES)	K
	District Executive (YES)	Scout Executive (YES)	Registration Support (YES)	R
	District Director (YES)	Field Director (YES)	Territory Chair (YES)	M
	Senior District Executive (YES)	Director of Field Service (YES)	Territory Commissioner (YES)	C
	District Registration Support (YES)	Assistant Scout Executive (YES)	Territory Director (YES)	M
	District Chair (YES)	Registration Support (YES)		S
	District Commissioner (YES)	Council Admin (YES)		C
	Unit Commissioner (YES)	Council President (YES)		M
	Assistant District Commissioner (YES)	Council Commissioner (YES)		(
	District Advancement Chair (YES)	Assistant Council Commissioner (YES)		P
	District Advancement Committee Member (YES)	Borough Scout Executive (YES)		
		Council Advancement Committee Chair (YES)		
		Council Advancement Committee Member (YES)		
REPORTS - ADVANCEMENT: Eagle App by MemberID	<i>Through Unit Search and Organization</i>			
	District	Council	Territory	N
	Key 3 Delegate (YES)	Key 3 Delegate (YES)	Key 3 Delegate (YES)	K
	District Executive (YES)	Scout Executive (YES)	Registration Support (YES)	R
	District Director (YES)	Field Director (YES)	Territory Chair (YES)	M
	Senior District Executive (YES)	Director of Field Service (YES)	Territory Commissioner (YES)	C
	District Registration Support (YES)	Assistant Scout Executive (YES)	Territory Director (YES)	M
	District Chair (YES)	Registration Support (YES)		S
	District Commissioner (YES)	Council Admin (YES)		C
	Unit Commissioner (YES)	Council President (YES)		M
	Assistant District Commissioner (YES)	Council Commissioner (YES)		(
	District Advancement Chair (YES)	Assistant Council Commissioner (YES)		P
	District Advancement Committee Member (YES)	Borough Scout Executive (YES)		
		Council Advancement Committee Chair (YES)		
		Council Advancement Committee Member (YES)		
REPORTS - ADVANCEMENT: Summit App by MemberID	<i>Through Unit Search and Organization</i>			
	District	Council	Territory	N
	Key 3 Delegate (YES)	Key 3 Delegate (YES)	Key 3 Delegate (YES)	K
	District Executive (YES)	Scout Executive (YES)	Registration Support (YES)	R
	District Director (YES)	Field Director (YES)	Territory Chair (YES)	M
	Senior District Executive (YES)	Director of Field Service (YES)	Territory Commissioner (YES)	C
	District Registration Support (YES)	Assistant Scout Executive (YES)	Territory Director (YES)	M
	District Chair (YES)	Registration Support (YES)		S
	District Commissioner (YES)	Council Admin (YES)		C
	Unit Commissioner (YES)	Council President (YES)		M
	Assistant District Commissioner (YES)	Council Commissioner (YES)		(
	District Advancement Chair (YES)	Assistant Council Commissioner (YES)		P
	District Advancement Committee Member (YES)	Borough Scout Executive (YES)		
		Council Advancement Committee Chair (YES)		
		Council Advancement Committee Member (YES)		
REPORTS - ADVANCEMENT: Quartermaster by MemberID	<i>Through Unit Search and Organization</i>			
	District	Council	Territory	N
	Key 3 Delegate (YES)	Key 3 Delegate (YES)	Key 3 Delegate (YES)	K
	District Executive (YES)	Scout Executive (YES)	Registration Support (YES)	R
	District Director (YES)	Field Director (YES)	Territory Chair (YES)	M
	Senior District Executive (YES)	Director of Field Service (YES)	Territory Commissioner (YES)	C
	District Registration Support (YES)	Assistant Scout Executive (YES)	Territory Director (YES)	M
	District Chair (YES)	Registration Support (YES)		S
	District Commissioner (YES)	Council Admin (YES)		C
	Unit Commissioner (YES)	Council President (YES)		M
	Assistant District Commissioner (YES)	Council Commissioner (YES)		(
	District Advancement Chair (YES)	Assistant Council Commissioner (YES)		P
	District Advancement Committee Member (YES)	Borough Scout Executive (YES)		
		Council Advancement Committee Chair (YES)		
		Council Advancement Committee Member (YES)		

	District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)		
REPORTS - CALENDAR: Attendance Report	Through Unit Search			
	District	Council	Territory	
	Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)	Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	
REPORTS - FINANCE: Payment Log Report	Through Unit Search			
	District	Council	Territory	
	Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)	Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	
REPORTS - UNIT: Audit Log	Through Unit Search			
	District	Council	Territory	
	Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES)	Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	

		Council Advancement Committee Member (YES)		
REPORTS - UNIT: Unit Roster	Through Unit Search			
	District	Council	Territory	N
	Key 3 Delegate (YES)	Key 3 Delegate (YES)	Key 3 Delegate (YES)	K
	District Executive (YES)	Scout Executive (YES)	Registration Support (YES)	R
	District Director (YES)	Field Director (YES)	Territory Chair (YES)	M
	Senior District Executive (YES)	Director of Field Service (YES)	Territory Commissioner (YES)	C
	District Registration Support (YES)	Assistant Scout Executive (YES)	Territory Director (YES)	M
	District Chair (YES)	Registration Support (YES)		S
	District Commissioner (YES)	Council Admin (YES)		C
	Unit Commissioner (YES)	Council President (YES)		M
	Assistant District Commissioner (YES)	Council Commissioner (YES)		(
	District Advancement Chair (YES)	Assistant Council Commissioner (YES)		P
	District Advancement Committee Member (YES)	Borough Scout Executive (YES)		
		Council Advancement Committee Chair (YES)		
		Council Advancement Committee Member (YES)		
REPORTS - UNIT: Unit Roster Lite	N/A			
REPORTS - QUICK EXPORT: Advancements	N/A			
REPORTS - QUICK EXPORT: Scouts/Members	N/A			
REPORTS - QUICK EXPORT: Leaders & Parents	N/A			
REPORTS - QUICK EXPORT: Activity Log Report	N/A			
REPORTS - QUICK EXPORT: Payment Log Report	N/A			
ROSTER - QUICK REPORT: Advancement History	N/A			
ROSTER - QUICK REPORT: Activities Summary Report	N/A			
ROSTER - QUICK REPORT: Unit Roster	N/A			
ROSTER - QUICK REPORT: Merit Badge In-Progress Report (Select Youth)	Through Unit Search			
	District	Council	Territory	N
	Key 3 Delegate (YES)	Key 3 Delegate (YES)	Key 3 Delegate (YES)	K
	District Executive (YES)	Scout Executive (YES)	Registration Support (YES)	R
	District Director (YES)	Field Director (YES)	Territory Chair (YES)	M
	Senior District Executive (YES)	Director of Field Service (YES)	Territory Commissioner (YES)	C
	District Registration Support (YES)	Assistant Scout Executive (YES)	Territory Director (YES)	M
	District Chair (YES)	Registration Support (YES)		S
	District Commissioner (YES)	Council Admin (YES)		C
	Unit Commissioner (YES)	Council President (YES)		M
	Assistant District Commissioner (YES)	Council Commissioner (YES)		(
	District Advancement Chair (YES)	Assistant Council Commissioner (YES)		P
	District Advancement Committee Member (YES)	Borough Scout Executive (YES)		
		Council Advancement Committee Chair (YES)		
		Council Advancement Committee Member (YES)		
ROSTER - QUICK REPORT: Activity Log Report (Select Youth)	Through Unit Search			
	District	Council	Territory	N

	Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)	Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	
ROSTER – QUICK REPORT: Audit Log Report (Select Youth)	<i>Through Unit Search</i>			
	District Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Council Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)	Territory Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	
ROSTER – QUICK REPORT: History Report (Select Youth)	<i>Through Unit Search</i>			
	District Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Council Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)	Territory Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	
ROSTER – QUICK REPORT: Payment Log Report (Select Youth)	<i>Through Unit Search</i>			
	District Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES)	Council Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES)	Territory Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	

	Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)		(C P
ROSTER – QUICK REPORT: Attendance Report (Select Youth)	<i>Through Unit Search</i>			
	District Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Council Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)	Territory Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	M K R M C M S C M (P
ROSTER – QUICK REPORT: OA Eligibility Report (Select Youth)	<i>Through Unit Search</i>			
	District Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Council Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)	Territory Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	M K R M C M S C M (P
ROSTER – QUICK REPORT: Recognition Report (Select Youth)	<i>Through Unit Search</i>			
	District Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Council Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)	Territory Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	M K R M C M S C M (P

ROSTER – QUICK REPORT: Activities Summary Report (Select Youth)	<i>Through Unit Search</i>			
	District	Council	Territory	N
	Key 3 Delegate (YES)	Key 3 Delegate (YES)	Key 3 Delegate (YES)	K
	District Executive (YES)	Scout Executive (YES)	Registration Support (YES)	R
	District Director (YES)	Field Director (YES)	Territory Chair (YES)	M
	Senior District Executive (YES)	Director of Field Service (YES)	Territory Commissioner (YES)	C
	District Registration Support (YES)	Assistant Scout Executive (YES)	Territory Director (YES)	N
	District Chair (YES)	Registration Support (YES)		S
	District Commissioner (YES)	Council Admin (YES)		C
	Unit Commissioner (YES)	Council President (YES)		M
	Assistant District Commissioner (YES)	Council Commissioner (YES)		(
	District Advancement Chair (YES)	Assistant Council Commissioner (YES)		P
	District Advancement Committee Member (YES)	Borough Scout Executive (YES)		
		Council Advancement Committee Chair (YES)		
		Council Advancement Committee Member (YES)		
CALENDAR EVENTS RSVP Report	<i>Through Unit Search</i>			
	District	Council	Territory	N
	Key 3 Delegate (YES)	Key 3 Delegate (YES)	Key 3 Delegate (YES)	K
	District Executive (YES)	Scout Executive (YES)	Registration Support (YES)	R
	District Director (YES)	Field Director (YES)	Territory Chair (YES)	M
	Senior District Executive (YES)	Director of Field Service (YES)	Territory Commissioner (YES)	C
	District Registration Support (YES)	Assistant Scout Executive (YES)	Territory Director (YES)	N
	District Chair (YES)	Registration Support (YES)		S
	District Commissioner (YES)	Council Admin (YES)		C
	Unit Commissioner (YES)	Council President (YES)		M
	Assistant District Commissioner (YES)	Council Commissioner (YES)		(
	District Advancement Chair (YES)	Assistant Council Commissioner (YES)		P
	District Advancement Committee Member (YES)	Borough Scout Executive (YES)		
		Council Advancement Committee Chair (YES)		
		Council Advancement Committee Member (YES)		
INDIVIDUAL PROFILE: Eagle Rank Application	<i>Through Unit Search</i>			
	District	Council	Territory	N
	Key 3 Delegate (YES)	Key 3 Delegate (YES)	Key 3 Delegate (YES)	K
	District Executive (YES)	Scout Executive (YES)	Registration Support (YES)	R
	District Director (YES)	Field Director (YES)	Territory Chair (YES)	M
	Senior District Executive (YES)	Director of Field Service (YES)	Territory Commissioner (YES)	C
	District Registration Support (YES)	Assistant Scout Executive (YES)	Territory Director (YES)	N
	District Chair (YES)	Registration Support (YES)		S
	District Commissioner (YES)	Council Admin (YES)		C
	Unit Commissioner (YES)	Council President (YES)		M
	Assistant District Commissioner (YES)	Council Commissioner (YES)		(
	District Advancement Chair (YES)	Assistant Council Commissioner (YES)		P
	District Advancement Committee Member (YES)	Borough Scout Executive (YES)		
		Council Advancement Committee Chair (YES)		
		Council Advancement Committee Member (YES)		
INDIVIDUAL PROFILE: Summit Application	<i>Through Unit Search</i>			
	District	Council	Territory	N
	Key 3 Delegate (YES)	Key 3 Delegate (YES)	Key 3 Delegate (YES)	K
	District Executive (YES)	Scout Executive (YES)	Registration Support (YES)	R
	District Director (YES)	Field Director (YES)	Territory Chair (YES)	M
	Senior District Executive (YES)	Director of Field Service (YES)	Territory Commissioner (YES)	C
	District Registration Support (YES)	Assistant Scout Executive (YES)	Territory Director (YES)	N
	District Chair (YES)	Registration Support (YES)		S
	District Commissioner (YES)	Council Admin (YES)		C
	Unit Commissioner (YES)	Council President (YES)		M
	Assistant District Commissioner (YES)	Council Commissioner (YES)		(
	District Advancement Chair (YES)	Assistant Council Commissioner (YES)		P
	District Advancement Committee Member (YES)	Borough Scout Executive (YES)		
		Council Advancement Committee Chair (YES)		
		Council Advancement Committee Member (YES)		

	District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)		
INDIVIDUAL PROFILE: Quartermaster Application	Through Unit Search			
	District	Council	Territory	
	Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)	Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	
INDIVIDUAL PROFILE: Payment Log Report	Through Unit Search			
	District	Council	Territory	
	Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)	Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	
INDIVIDUAL PROFILE: Cub Scout History Report	Through Unit Search			
	District	Council	Territory	
	Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES)	Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	

		Council Advancement Committee Member (YES)		
INDIVIDUAL PROFILE: Cub Scout Individual Advancement Record	Through Unit Search			
	District	Council	Territory	N
	Key 3 Delegate (YES)	Key 3 Delegate (YES)	Key 3 Delegate (YES)	K
	District Executive (YES)	Scout Executive (YES)	Registration Support (YES)	R
	District Director (YES)	Field Director (YES)	Territory Chair (YES)	M
	Senior District Executive (YES)	Director of Field Service (YES)	Territory Commissioner (YES)	C
	District Registration Support (YES)	Assistant Scout Executive (YES)	Territory Director (YES)	M
	District Chair (YES)	Registration Support (YES)		S
	District Commissioner (YES)	Council Admin (YES)		C
	Unit Commissioner (YES)	Council President (YES)		M
	Assistant District Commissioner (YES)	Council Commissioner (YES)		(
	District Advancement Chair (YES)	Assistant Council Commissioner (YES)		P
	District Advancement Committee Member (YES)	Borough Scout Executive (YES)		
		Council Advancement Committee Chair (YES)		
		Council Advancement Committee Member (YES)		
INDIVIDUAL PROFILE: Scouts BSA History Report	Through Unit Search			
	District	Council	Territory	N
	Key 3 Delegate (YES)	Key 3 Delegate (YES)	Key 3 Delegate (YES)	K
	District Executive (YES)	Scout Executive (YES)	Registration Support (YES)	R
	District Director (YES)	Field Director (YES)	Territory Chair (YES)	M
	Senior District Executive (YES)	Director of Field Service (YES)	Territory Commissioner (YES)	C
	District Registration Support (YES)	Assistant Scout Executive (YES)	Territory Director (YES)	M
	District Chair (YES)	Registration Support (YES)		S
	District Commissioner (YES)	Council Admin (YES)		C
	Unit Commissioner (YES)	Council President (YES)		M
	Assistant District Commissioner (YES)	Council Commissioner (YES)		(
	District Advancement Chair (YES)	Assistant Council Commissioner (YES)		P
	District Advancement Committee Member (YES)	Borough Scout Executive (YES)		
		Council Advancement Committee Chair (YES)		
		Council Advancement Committee Member (YES)		
INDIVIDUAL PROFILE: Scouts BSA Individual Advancement Record	Through Unit Search			
	District	Council	Territory	N
	Key 3 Delegate (YES)	Key 3 Delegate (YES)	Key 3 Delegate (YES)	K
	District Executive (YES)	Scout Executive (YES)	Registration Support (YES)	R
	District Director (YES)	Field Director (YES)	Territory Chair (YES)	M
	Senior District Executive (YES)	Director of Field Service (YES)	Territory Commissioner (YES)	C
	District Registration Support (YES)	Assistant Scout Executive (YES)	Territory Director (YES)	M
	District Chair (YES)	Registration Support (YES)		S
	District Commissioner (YES)	Council Admin (YES)		C
	Unit Commissioner (YES)	Council President (YES)		M
	Assistant District Commissioner (YES)	Council Commissioner (YES)		(
	District Advancement Chair (YES)	Assistant Council Commissioner (YES)		P
	District Advancement Committee Member (YES)	Borough Scout Executive (YES)		
		Council Advancement Committee Chair (YES)		
		Council Advancement Committee Member (YES)		
INDIVIDUAL PROFILE: Venturing History Report	Through Unit Search			
	District	Council	Territory	N
	Key 3 Delegate (YES)	Key 3 Delegate (YES)	Key 3 Delegate (YES)	K
	District Executive (YES)	Scout Executive (YES)	Registration Support (YES)	R
	District Director (YES)	Field Director (YES)	Territory Chair (YES)	M
	Senior District Executive (YES)	Director of Field Service (YES)	Territory Commissioner (YES)	C
	District Registration Support (YES)	Assistant Scout Executive (YES)	Territory Director (YES)	M
	District Chair (YES)	Registration Support (YES)		S
	District Commissioner (YES)	Council Admin (YES)		C
	Unit Commissioner (YES)	Council President (YES)		M
	Assistant District Commissioner (YES)	Council Commissioner (YES)		(
	District Advancement Chair (YES)	Assistant Council Commissioner (YES)		P
	District Advancement Committee Member (YES)	Borough Scout Executive (YES)		
		Council Advancement Committee Chair (YES)		
		Council Advancement Committee Member (YES)		

	Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)	Territory Commissioner (YES) Territory Director (YES)	
INDIVIDUAL PROFILE: Venturing Individual Advancement Record	Through Unit Search			
	District Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Council Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)	Territory Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	
INDIVIDUAL PROFILE: Sea Scout History Report	Through Unit Search			
	District Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner (YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Council Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)	Territory Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	
INDIVIDUAL PROFILE: Sea Scout Individual Advancement Record	Through Unit Search			
	District Key 3 Delegate (YES) District Executive (YES) District Director (YES) Senior District Executive (YES) District Registration Support (YES) District Chair (YES) District Commissioner (YES) Unit Commissioner (YES) Assistant District Commissioner	Council Key 3 Delegate (YES) Scout Executive (YES) Field Director (YES) Director of Field Service (YES) Assistant Scout Executive (YES) Registration Support (YES) Council Admin (YES) Council President (YES) Council Commissioner (YES) Assistant Council Commissioner (YES) Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)	Territory Key 3 Delegate (YES) Registration Support (YES) Territory Chair (YES) Territory Commissioner (YES) Territory Director (YES)	

	(YES) District Advancement Chair (YES) District Advancement Committee Member (YES)	Borough Scout Executive (YES) Council Advancement Committee Chair (YES) Council Advancement Committee Member (YES)		
--	---	--	--	--