BSA Member Application Instructions

- Highlights are areas that must be filled in.
- Boxes are items that need to be checked or not missed.
- Only use forms dated 2019 or later for youth and 2020 or later for adults. THROW OUT EARLIER FORMS. The current forms meet all legal needs for BSA. Previous forms may not.

• BSA ID for everyone that has one.

This ensures that we do not create additional BSA ID's and lets us use the ID connected to Youth Protection Training. Also lets us avoid misspellings of names, additional addresses, incorrect birthdates, etc.

- O Including not-yet registered adults that have taken on-line YPT. Have them give you the BSA ID number assigned by the training system. The BSA ID is on the training certificate issued by the system.
- O For an adult, ask for the BSA ID that is connected to the current youth protection training.
- O Including anyone that "transfers" between units in the same program (Cub pack to Cub pack, Troop to Troop, etc.) from any council or district in the country.
- O Including anyone that "promotes" into or adds another type of unit from any council or district in the country. (Pack to Troop, Troop to Crew, Troop/Crew to adult, etc.)
- O Out-of-council people new to Quivira must provide the name of the council where they have previous or current registration.
- O Youth taking training for the first time must create a training account with their current BSA ID, so YPT and other training will be connected to their existing BSA record.
- O Including anyone that has a previous BSA ID in any type of unit from any council or district in the country. We need the BSA ID to "reactivate" their involvement and training record.
- Do not make a NEW application for a person that already has a BSA ID number. Put the BSA ID in the "membership number" box, and check the "transfer" box, or write "promoted" or "reactivate" in that area of the application.
- Do not make up birthdates for people.
- Any member, youth or adult, pays in only one unit. This is called the "primary" unit. Any other unit that the person is a member in is called the "multiple" unit, and the multiple unit does not pay for the member. Mark "multiple" and provide the BSA ID of the person. This includes registrations at the council and district level. Every unit MUST ASK where the person has their paid registration.
- Units can not change the chartered partner organization Institutional Head (IH) nor the Chartered Organization Representative (COR). These positions can only be changed by the chartered partner, and only by providing an adult membership application for the new person signed by a representative of the chartered organization, not a leader in the unit.

BSA Member Application Instructions

- For adults, unit leaders CAN NOT sign the applications. They must be signed **ONLY by the Chartered Organization** (institutional head or chartered org representative or their delegate).
- For adults, they MUST initial the "I hereby certify..." lines in the middle of the page. This is the legality of becoming an adult member.
- For adults, they MUST fill in the right-hand column, especially question 5-references and question 6-legal/moral questions.
- For adults, use position codes and fill in the scouting position title. We don't know how you want to register a person if you don't tell us.
 - O <u>https://311whx2ma3db342y603efdm0-wpengine.netdna-ssl.com/wp-content/uploads/sites/25/2021/01/Position-Code-List.pdf</u>
- For youth, if the adult is not a parent, legal guardian, or grandparent, they must check "other" and use the spaces to the right to write the relationship.
- Adult Lion and Tiger partners are NOT paid nor registered members of BSA. When you want to make a partner a member of committee (Chair, Den Leader, Cubmaster, etc.) you must provide a BSA adult member application for them and pay for them to be registered members.
- For a Lion or Tiger, the adult MUST be a custodial parent or legal guardian (shares same address as youth). If the adult is not custodial, mark that circle, and a separate adult member application MUST be filled out. This person is still a partner, and the unit will not be charged for the adult. This adult will also not be a registered member of BSA.
- For cub scouts, the unit must provide both a grade and a program level. Children that are not in the program for their grade will have the registrar override the registration system. Do not advance the child just because they attained the rank for the program, advancing the program level happens at the end of the program year at crossover. We will be calling with questions when the birthdate, grade, and program level do not match. If the unit does not provide the program level advancement, the recharter system will automatically do it during the next recharter cycle.
- All youth that turn 18 and want to continue being scouts must fill out an adult application and take YPT. The
 position code will be Asst (leader), unit participant, or college scouter reserve. These are the only positions
 available to youth aged 18 to 20. Upon their 21st birthday, they are eligible for any adult position. This is called
 "promoted" and should be written on the application beside their BSA ID number.

BSA YOUTH MEMBER APPLICATION

YOUTH INFORMATION																			
First name (Full legal name) Middle name		(Last na	me							S	Suffix	(Pref	erred	l nickr	name		
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Country Mailing address	City												SI	tate	2	Zip co	de		
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Phone Date of birth (mm/dd/yyyy)	(Grade	Eth	nic back	groun	d:			_		_		٦		Ger	nder:			٦
				Black/Afric	on Am	oricon	ONativ	Amori	ican		aeka	Native	_		Ом	lale	0	Female	
School											OAsian								
			OHispanic/Latino OOther Scout Life subs						subsc	ription									
PARENT/LEGAL GUARDIAN INFORMATION OMark here if you are the Lion or Tiger adult partner. OMark here if the Lion or Tiger adult partner is not living at the same address and complete and attach an adult application.																			
OMark here if address is same as above. OMark here if you are the Lion or Tiger adult partner.	O Mark he	ere if the l	Lion or I	iger adult	partne	r is not li	/ing at th	e same	addres	ss and	comp	plete a	and at	ttach ar	adult	applic	cation.		L
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First name (Full legal name) Middle name			Last na	me		_					С 8 Г	Suffix	<u> </u>	Pref	erred	l nickr	name		
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Country Mailing address	City					_					_	_	St	tate	г 1 Г	Zip co	de		
													L		Ιl				
Primary phone Date of birth (mm/dd/yyyy)	C	Occupat	tion				Em	ployer	_						Ger	nder:			
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Alternate phone Ext. Previous Scou	iting experie	nce																	
X																			
I have read the attached information for parents and approve the																			
application. I affirm that I have or will review <i>How to Protect Your</i> Children From Child Abuse: A Parent's Guide.				Parent/I	egal g	uardian	email a	ddres	s										
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Signature of parent/legal guardian Date											_	_					-		
7	To be com	pleted	d by u	init															
	/																		
Signature of unit leader (or designee) Date																			
			- E																L.
Unit type: OPack OTroop OCrew OShip OLone Cub Scout	OHas ear			f applicar 10 charge											acco	omplis	shed a	it	
OLone Scout	Arrow o	of Light) Transfer	applic	ation			ership			-							
Unit No.: For pack registration select one: OLion OTiger OWolf OBear OWebelos OMultiple application from unexpired certificate:																			
				Council No			Unit type:	ОРа	ick (DTroop	, U	nit No), or di	istrict n	ame:				
							type.	OCr	ew C	DShip									
Registration fee \$ PAID: 0	O Cash	0	Cheo	ck No.			0	Cre	edit (card									
*Multiple means not paid in this unit 524-406 *Fill in the unit this person paid to																			
524-406																reacti	vated i	n this area	

Please print one letter in each space. BSA ADULT APPLICATION									
First name (Full legal name)	Middle name	ast name S	uffix Allq	uestions MUST be answered. Write NONE if	applicable.				
				Scouting background. Position Council	Year				
Preferred nickname:				Experience working with youth in other					
Country Home address	City	State Zip code		organizations. Please provide contact inf	formation.				
				Previous residences (for last 10 years).					
Primary phone Alterna	e phone	Ext. Date of birth (mm/dd/yyyy)			tate				
		× _ _ _ _ / <u>/ </u>							
Ethnic background: Black/African American ONative American Alaska Native OAs		 Current memberships (religious, community, business, labor, or professional organizations). 							
Caucasian/White Hispanic/Latino Practic Islander Oll									
Social Security No. (required) Occupation		 References. Please list those who are familiar with your character. References may be checked. 							
			Nam		Kcu.				
Country Business address	City	State Zip code	Nam	ne					
			Nam	• • •					
Position code Scouting position title		Are you an Eagle Scout? Date earned (mm/dd/yyyy)		Additional information. (Mark each answer.)	Yes No				
		○ Yes ○ No / / / /		 Have you ever been removed from or asked to leave a leadership 	00				
Email address O Work (Select one) Home			<i>rs' Life</i> scription	position in an organization due to allegations regarding your personal conduct or behavior? Explain:					
I hereby certify that 1. I have read and affirm that I accept the Declaration of Religious Principle. I agree to com the BSA and the local council, including the Scouter Code of Conduct.	ily with the rules and regulations of INITIALS REQUIRED	Signature of applicant	Date	 b. Do you use illegal drugs or abuse alcohol? Explain: 	00				
2. I affirm that the information contained in this application is true and accurate to the bes	of my knowledge and belief. INITIALS REQUIRED	YPT completion certificate attached Background Check Authorization form attached	ן נ						
	To be completed by u			c. Have you ever been arrested for a criminal offense (other than minor traffic violations)? Explain:	00				
		its to protect its youth members and deliver a quality program.	un la mérica a	uano violatoris): Explan.					
APPROVALS FOR UNIT ADULTS: I have reviewed this application and the responses to any qu have made any follow-up inquiries necessary to be satisfied that the applicant possesses the emotional qualities to be an adult leader in the BSA.	stors answered "res, and APPHOVAL moral, educational, and necessary in the BS4	. FOR COUNCIL AND DISTRICT ADULTS. I have reviewed this application and have made any follow- to be satisfied that the applicant possesses the moral, educational, and emotional qualities to be a c	n adult leader	d. Has your driver's license ever been f	00				
				suspended or revoked? Explain:	\sim				
Signature of chartered organization head or representative	Date Signature	of Scout executive or designee	Date						
Unit OPack OTroop ONew leader OPosition cha	If applicant has an unexpired membersh or multiple registering.	ip certificate, registration may be accomplished at no charge by transferring th	e registration	e. Have you ever been investigated for,	\mathbf{OO}				
Type: OCrew OShip OFormer leader OParticipant	 Transfer application 	Enter membership number from unexpired certificate:		accused of, or charged with abuse d neglect of a minor child? Explain:	_				
District name	Multiple application	Dask OTrees							
Unit No.	Council No.:	Unit Unit Orack Unroop Unit No. or type: Ocrew Oship District name:		 Are you aware of any reason not listed above that may call 	00				
				into question your suitability to supervise, guide, care for, and lead					
Registration \$ Boys' Life \$				young people?					
fee \$	PAID: O Cash O C *Multiple means not paid in this unit	heck No O Credit card							
524-501	**Fill in the unit this person paid to ***Can also designate promoted and t	reactivated in this area							