

Camp Program Director Job Description

Reports to: Camp Director

Objectives: The Camp Program Director is responsible to the Camp Direction for the coordination and programs of resident camp at Camp Cornhusker in accordance with the policies and standards of the Boy Scouts of America and Cornhusker Council. The Camp Program Director should have an ability to get along with others, be able to delegate and coordinate program.

The Camp Program Director must:

1. Be a mature and responsible adult.
2. Be or become a registered member of the Boy Scouts of America.
3. Possess a valid National Camping School certificate for camp directors or be willing to attend National Camping School and obtain said certificate.
4. Must have the visual and auditory ability to identify and respond to environmental and other hazards and be physically capable to assist campers in an emergency (fire, evacuation, illness, or injury).
5. Must have the ability to observe camper and staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
6. Live at Camp Cornhusker while resident camp is in operation

Specific Responsibilities: The Camp Program Director works closely with camp leadership team in giving leadership to the camp – specific responsibilities are:

1. Maintain appropriate records as necessary to meet Boy Scouts of America camping standards and to fulfill needs for council use.
2. To supervise program staff through appropriate department heads and personnel.
3. Assist in employing the camp staff and carry out the staff-training program as developed. Be familiar with members of the staff and their problems through helpful supervision and personal conferences.
4. To evaluate staff members as requested and complete a written report on the work of the staff at the end of the season by August 1.
5. Work with the Camp Director and Professional Staff Advisor to implement program opportunities that meet the needs and desires of units and campers as developed by Council Camping and Advancement Committees.
6. Interact with Scouts, leaders, and staff members to identify areas that require attention to maintain the delivery of quality programming.
7. Be familiar with the requirements, needs, techniques and information required for the delivery of quality programming in all of the areas of camp.
8. Collaborate with the camp management team to maintain high morale of the staff, inspire trust, recognize achievement, and make note of poor performance. Maintain constant touch with the camp operation through personal observation and frequent staff or staff leader's meetings.
9. Represent the program staff at all leader's meetings.
10. Ensure all camp participants have opportunities to make informed decisions in regard to participation, through: announcements at meals, camper recognition, campfire programs, camp-wide competitions and activities.
11. Some duties may be reassigned and other duties may be assigned as required.